Prospectus
2019 - 2020
Institute for Education,
Martin Luther King Road,
Pembroke PBK1990
+356 25982001
ife.courses@ilearn.edu.mt
www.ife.gov.mt

'INSPIRING AND FOSTERING EDUCATORS' PASSION FOR LEARNING’
Mission Statement

“The Institute for Education promotes high quality education for all educators and fosters learning communities of the highest standard, educational leaders at all levels and instils education with equality and social justice.”
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Partners and Alliances

MCAST
Malta College of Arts, Science & Technology

National Literacy Agency

ITS

Esplora

*Esplora was part-financed by ERDF
“This year the Institute has further increased the range of streams in order to provide greater opportunities to those who aspire to become teachers or want to improve their qualifications.”

Joanne Grima
CEO Institute for Education
2019 marks the issuing of the third prospectus of the Institute for Education. In 2018, the Institute started offering Bachelor and Master Degrees of Education in a number of streams. This year the Institute has further increased the range of streams in order to provide greater opportunities to those who aspire to become teachers or want to improve their qualifications. As part of the My Journey strategy, the Institute will be offering VET teaching qualifications to ensure that our children get the best possible education in these areas from qualified teachers. Apart from the full qualifications, the Institute is also offering a wide range of awards which are short accredited courses aiming to enhance competences of a variety of educators. A number of courses are fully online, others are delivered face to face and most of them are blended which means they are delivered both online and face to face. The different modalities by which the courses are being offered and the fact that the content and assessment are relevant to the enhancement of the child's learning make the Institute's courses very popular. It is interesting to note that a number of courses are also open for parents who want to contribute to their child's learning experience. We believe that parents ought to be given the tools to be able to collaborate and cooperate with the teacher so that together that can support the child in the learning journey.

Furthermore, the Institute has increased the online component of courses to provide greater accessibility and flexibility for learning. Now that the Institute has an online learning platform, modules can be delivered online with all the video clips and presentations created for each particular course together with the possibilities of interaction through forums and synchronous sessions. The platform provides an online library which can be accessed by all those registered on one of the Institute’s courses.

The Institute for Education is continuously developing and growing into an institution which has one strong aim which is the provision of an unforgettably wonderful learning experience for our children through our educators.

Wishing you all a great year full of professional development.
The Institute for Education offers a range of qualifications allowing professionals to develop their knowledge and competences of education theory, pedagogy and assessment. These programmes cover a variety of areas within the educational sphere. They aim to provide today’s educators with effective strategies to address the needs of the 21st century classroom whilst fostering a supportive and inclusive learning environment.
Master in Applied Educational Leadership

Course Details

**Course Code:** MAEL  
**Mode of Delivery:** Online  
**Date:** October 2019 (3 Years Part-Time)  
**Home/EU/EEA Fees per year:** €500  
**MQF Level:** 7  
**ECTS:** 90  
**Venue:** Institute for Education  
**Time:** N/A  
**International Fees:** €3,750

Course Description

This programme is targeted towards leaders in educational settings who wish to upgrade their qualification or are interested in developing their professional knowledge. It is also intended for those professionals who wish to pursue a career as a leader/manager/administrator in an Educational setting. The audience will thus be current or prospective educational leaders. Throughout this programme course participants will get a general background to the field of leadership whilst providing them with tools to critically self assess their own positioning. They will also be equipped with ways that help them enhance the well-being and emotional literacy of educators and create a professional learning community through coaching and mentoring.

**Application:** [https://bit.ly/2Dn6Fi7](https://bit.ly/2Dn6Fi7)

Entry Requirements

Applicants are required to be in possession of a minimum of ONE of the following:

a) A Bachelor degree in Education (MQF Level 6 with a minimum of 180 ECTS, or equivalent and three (3) years teaching experience (or equivalent professional status in an educational institution/organisation):

OR

b) A Bachelor Degree (MQF Level 6 with a minimum of 180 ECTS, or equivalent) and PGCE (or equivalent) and three (3) years teaching experience (or equivalent professional status in an educational institution/organization):

OR

c) A full MQF Level 5 qualification (with a minimum of 120 ECTS, or equivalent) in addition to a portfolio evidencing eight (8) years professional work experience and appropriate writing and analytical skills. Applicants applying under this criteria will also be invited for an interview to assess their eligibility for the course.
Master of Education Primary

Course Details

Course Code: MPRI
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Venue: Institute for Education
Time: 15:30-18:00

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as a Primary educator, or persons already within primary education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Course Outline: https://bit.ly/2PsfQD0
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Entry Requirements
Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics; AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with 70 ECTS related to one of the subjects being taught in the Primary Curriculum OR in an area related to child development and childhood education.

In the case where applicants are in possession of a Bachelor Degree not related to a subject taught in the Primary Curriculum and already employed as a supply teacher, the applicant will be asked to attend an interview and submit a portfolio evidencing their work and accomplishments during their teaching experience.
Master of Education Sciences

Course Details

Course Code: MSCI
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as a subject or integrated science educator, or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Course Outline: https://bit.ly/2GyVmV6
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in the natural sciences: Biology, Chemistry and/or Physics.
Master of Education Religious Education

Course Details

Course Code: MREL

Mode of Delivery: Blended

Date: October 2019 (3 Years Part-Time)

Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90

Venue: Institute for Education

Time: 15:30-18:00

International Fees: €2,700

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as a religious educator, or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.


Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are required to be in possession of:

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;

   AND

2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in Theology, Religious Studies or an area deemed relevant by the Institute for Education.
Master of Education Humanities

Course Details

Course Code: MHUM
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7 ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as an educator or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning. The programme will allow participants to become educators in History, Geography, Social Studies, Sociology, European Studies or Environmental Studies.

Course Outline: https://bit.ly/2W0Nsdw
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in History, Geography, Social Studies, Sociology, European Studies or Environmental Studies.
Master of Education Physical Education

Course Details

**Course Code:** MPH

**Mode of Delivery:** Blended

**Date:** October 2019 (3 Years Part-Time)

**Home/EU/EEA Fees per year:** €360

**MQF Level:** 7  
**ECTS:** 90

**Venue:** Institute for Education

**Time:** 15:30-18:00

**International Fees:** €2,700

**Venue:** Institute for Education

**Time:** 15:30-18:00

**International Fees:** €2,700

**Course Description**

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as a physical educator or persons already within the education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

**Course Outline:** https://bit.ly/2GJgKIF

**Application:** https://bit.ly/2Dn6Fi7

**Entry Requirements**

Applicants are required to be in possession of:

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) related to physical education deemed relevant by the Institute for Education.*

* Applicants in possession of the MCAST Bachelor degree in Sport, Exercise and Health should be in possession of an MCAST Top-up course.

In addition, applicants in possession of a degree deemed relevant though lacking specific modules in physical education content may be accepted on the programme on the condition that additional modules in physical education content are followed as part of their studies.
Master of Education English

Course Details

Course Code: MENG
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in pedagogy. The target audience is either qualified individuals wishing to join the education sector as an English Language educator or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Application: https://bit.ly/2Dn6Fi7

MQF Level: 7
ECTS: 90

Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) in English with a minimum of 70 ECTS, which should include 25 ECTS in English language and linguistics and 25 ECTS in English literature.
Master of Education Agribusiness

Course Details

Course Code: MAGB
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Venue: Institute for Education
Time: 15:30-18:00

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in vocational pedagogy. The target audience is either qualified individuals wishing to join the education sector as an agribusiness educator or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in Agribusiness or a cognate area deemed relevant by the Institute for Education.*

In addition to the above, applicants may be requested to pass an interview and present a portfolio illustrating their work and training in relation to the subject area prior to acceptance on the programme.

*Applicants in possession of a degree deemed relevant though lacking specific modules in Agribusiness subject content may be accepted on the programme on the condition that additional modules are followed as part of their studies.
Master of Education Engineering Technology

Course Details

Course Code: MENT
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in vocational pedagogy. The target audience is either qualified individuals wishing to join the education sector as an engineering technology educator or persons already within the education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in Engineering Technology or a cognate area deemed relevant by the Institute for Education.*

In addition to the above, applicants may be requested to pass an interview and present a portfolio illustrating their work and training in relation to the subject area prior to acceptance on the programme.

*Applicants in possession of a degree deemed relevant though lacking specific modules in Engineering Technology subject content may be accepted on the programme on the condition that additional modules are followed as part of their studies.
Master of Education Hospitality

Course Details

Course Code: MHOS
Mode of Delivery: Blended
Date: October 2019 (3 Years Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7  ECTS: 90
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €2,700

Course Description

This programme is targeted towards professionals who wish to enhance their skills and competences in vocational pedagogy. The target audience is either qualified individuals wishing to join the education sector as a hospitality educator or persons already within education sector with a need to upgrade their qualifications. It aims to equip participants with the necessary tools and competences to teach effectively in the 21st century classroom whilst fostering a supportive and inclusive environment for learning.

Application: https://bit.ly/2Dn6Fi7

Entry Requirements

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A Bachelor degree (MQF 6 with a minimum 180 ECTS) with a minimum of 70 ECTS in Hospitality or a cognate area deemed relevant by the Institute for Education. *

In addition to the above, applicants may be requested to pass an interview and present a portfolio illustrating their work and training in relation to the subject area prior to acceptance on the programme.

*Applicants in possession of a degree deemed relevant though lacking specific modules in hospitality subject content may be accepted on the programme on the condition that additional modules are followed as part of their studies.
Postgraduate Certificate in Education (Primary)

Course Details

Course Code: PGCP
Mode of Delivery: Blended
Date: October 2019 (1 Year Part-Time)
Home/EU/EEA Fees per year: €360

MQF Level: 7 ECTS: 30
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €900

Course Description

This programme offers the opportunity for educators qualified to teach in a secondary the opportunity to develop the required knowledge, skills, attitudes and competences to teach in the primary sector. Participants will develop their pedagogy and knowledge of the main subjects covered in the primary curriculum whilst also furthering their knowledge in areas such as literacy and numeracy. This programme partially fulfils the requirements to apply for the position of regular teacher in the primary sector.

Graduates from this programme will also have the opportunity of progressing to second year of a Master of Education (Primary) (MQF 7, 90 ECTS).

Course Outline: https://bit.ly/2Zx7azQ
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are to be in possession of one of the following:

a) a Bachelor of Education (MQF 6, 240 ECTS) in a subject taught in the secondary sector;
OR
b) a Bachelor degree (MQF Level 6 with a minimum of 180 ECTS) in addition to a Postgraduate Certificate in Education (MQF 6, 60 ECTS) in a subject taught in the secondary sector.
Postgraduate Certificate in Education (Engineering Technology)

Course Details

Course Code: PGCENT  
Mode of Delivery: Blended  
Date: October 2019 (1 Year Part-Time)  
Home/EU/EEA Fees per year: €360  

Course Description

The aim of this programme is to provide educators qualified in Design and Technology or Graphical Communication the opportunity to develop the required competences, skills and disposition to teach Engineering Technology. This programme will delve into manufacturing and fabrication operations, electrical and electronics engineering and manufacturing whilst also giving them the opportunity and exposure to apply these to the engineering technology class. This programme partially fulfils the requirements to apply for the position of regular teacher in Engineering Technology.

Graduates from this programme will also have the opportunity of progressing to second year of a Master of Education (Engineering Technology) (MQF 7, 90 ECTS).

Course Outline: https://bit.ly/2USKMC8  
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are to be in possession of one of the following:

a) a Bachelor of Education (MQF 6, 240 ECTS) in Design and Technology, Graphical Communication, Mathematics, Physics or a related area deemed relevant by the Institute for Education;

OR

b) a Bachelor degree (MQF Level 6 with a minimum of 180 ECTS) in addition to a Postgraduate Certificate in Education (MQF 6, 60 ECTS) in Design and Technology, Graphical Communication, Mathematics, Physics or a related area deemed relevant by the Institute for Education.
Postgraduate Certificate in Assessment for Learning Teaching Strategies

Course Details

Course Code: PGCAFL
Mode of Delivery: Blended
Date: October 2019 (1 Years Part-Time)
Home/EU/EEA Fees per year: N/A

MQF Level: 7  ECTS: 30
Venue: Institute for Education
Time: 15:30-18:00
International Fees: N/A

Course Description

Assessment for Learning is the underpinning pedagogy which encompasses strategies that if adopted enhance the experience of teaching and learning. This course is intended to enable participants to acquire the necessary knowledge, skills and competences to function effectively in the classroom.

Course Outline: https://bit.ly/2ITHoQl
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are to be in possession of one of the following:

a) a Bachelor of Education (MQF 6, 240 ECTS);
   OR
b) a Bachelor degree (MQF Level 6 with a minimum of 180 ECTS) in addition to a Postgraduate Certificate in Education (MQF 6)
Bachelor of Education (Hons.) Primary Education

**Course Details**

**Course Code:** BPRI  
**Mode of Delivery:** Blended  
**Date:** October 2019 (4 Years Part-Time)  
**Home/EU/EEA Fees per year:** €450

**Course Outline:** [https://bit.ly/2ZzlDva](https://bit.ly/2ZzlDva)

**Application:** [https://bit.ly/2Dn6Fi7](https://bit.ly/2Dn6Fi7)

**MQF Level:** 6  
**ECTS:** 180  
**Venue:** Institute for Education  
**Time:** 15:30-18:00  
**International Fees:** €4,500

**Course Description**

This programme provides course participants with a strong foundation in primary education pedagogy, assessment, inclusive practices and educational theory. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively in the primary sector whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners shall also explore exciting areas of primary pedagogy and action-based research including project-based learning, learning stories, outdoor learning through nature, literacy strategies, and cultural awareness and expression.

**Entry Requirements**

Applicants are required to be in possession of:

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;  
   AND

2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) with an Advanced Level at grade C or better in one of the subjects taught in the primary curriculum;  
   OR
   b) An MQF Level 4 vocational diploma with a minimum of 120 ECTS in Early Childhood Care and Education;  
   OR
   c) Three subjects at Advanced Level (MQF 4) with a grade C or better in one of the subjects taught in the primary curriculum.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: [https://bit.ly/2usFcqA](https://bit.ly/2usFcqA)
Bachelor of Education (Hons.) Agribusiness

Course Details

Course Code: BAGB
Mode of Delivery: Blended
Date: October 2019 (4 Years Part-Time)
Home/EU/EEA Fees per year: €450

Application: https://bit.ly/2Dn6Fi7

MQF Level: 6  ECTS: 180
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €4,500

Venue:
Institute for Education
Time: 15:30-18:00

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
AND
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a grade C or better in Biology at Advanced Level;
   OR
   b) An MQF Level 4 vocational qualification (MQF 4 with a minimum of 120 ECTS) in Agribusiness or a cognate area deemed relevant by the Institute for Education;
   OR
   c) Three subjects at Advanced Level (MQF 4) including a grade C or better in Biology and another subject, and at least a Grade D in the third subject.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA

Course Description

This programme provides course participants with the opportunity to develop their knowledge and competences in vocational content, pedagogy and assessment. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively in the secondary and vocational sector whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners shall also explore exciting and developing areas of the agribusiness sector such as horticulture, aquarium sciences, rabbit and poultry production, animal husbandry, apiculture, agricultural sustainability, crop and animal biology and nutrition.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) Engineering Technology

Course Details

Course Code: BENT
Mode of Delivery: Blended
Date: October 2019 (4 Years Part-Time)
Home/EU/EEA Fees per year: €450

Course Description

This programme provides course participants with the opportunity to develop their knowledge and competences in vocational content, pedagogy and assessment. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively in the secondary and vocational sector whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners shall also develop their theoretical and practical skills in manufacturing, mechanical and electrical engineering with the aim of nurturing intrigue and inquiry among learners in the field of engineering technology.

Course Outline: https://bit.ly/2GvTWe2
Application: https://bit.ly/2Dn6Fi7

MQF Level: 6 ECTS: 180
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €4,500

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a grade C or better in TWO of the following subjects: Mathematics, Physics, Engineering Drawing or Graphical Communication;
      OR
   b) An MQF Level 4 vocational qualification (MQF 4 with a minimum of 120 ECTS) in Engineering Technology or a cognate area deemed relevant by the Institute for Education;
      OR
   c) Three subjects at Advanced Level (MQF 4) including a grade C or better in TWO of the following subjects: Mathematics, Physics, Engineering Drawing or Graphical Communication; and at least a Grade D in a third subject.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) Textiles and Fashion

Course Details

Course Code: BTXF
Mode of Delivery: Blended
Date: October 2019 (4 Years Part-Time)
Home/EU/EEA Fees per year: €450

Course Outline: https://bit.ly/2GDF7pA
Application: https://bit.ly/2Dn6Fi7

MQF Level: 6 ECTS: 180
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €4,500

Course Description

This programme provides course participants with the opportunity to develop their knowledge and competences in vocational content, pedagogy and assessment. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively in the secondary and vocational sector whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners will develop their practical and theoretical skills in working with textiles, their own artistic competences, and a research-based approach to fashion design and creation.

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) preferably including a grade C or better in Art at Intermediate level;
   OR
   b) An MQF Level 4 vocational qualification (MQF 4 with a minimum of 120 ECTS) in Fashion and Textiles or a cognate area deemed relevant by the Institute for Education;
   OR
   c) Three subjects at Advanced Level (MQF 4) preferably including a grade C or better in Art and another subject, and at least a grade D in a third subject.

In addition to the above, all applicants will be required to pass an interview and present a portfolio illustrating their work and training in relation to the subject area prior to acceptance on the programme.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) Hospitality

Course Details

<table>
<thead>
<tr>
<th>Course Code: BHOS</th>
<th>MQF Level: 6</th>
<th>ECTS: 180</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mode of Delivery: Blended</td>
<td>Venue: Institute for Education</td>
<td></td>
</tr>
<tr>
<td>Date: October 2019 (4 Years Part-Time)</td>
<td>Time: 15:30-18:00</td>
<td></td>
</tr>
<tr>
<td>Home/EU/EEA Fees per year: €450</td>
<td>International Fees: €4,500</td>
<td></td>
</tr>
</tbody>
</table>

Course Description

This programme provides course participants with the opportunity to develop their knowledge and competences in vocational content, pedagogy and assessment. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively in the secondary and vocational sector whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners shall acquire an understanding of the hospitality sector in relation to travel and tourism, hotel and restaurant operations and the culinary arts.

Course Outline: https://bit.ly/2W3v3wP
Application: https://bit.ly/2Dn6Fi7

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;
   AND
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a Grade C or better in Home Economics at Advanced Level;
   OR
   b) An MQF Level 4 vocational qualification (MQF 4 with a minimum of 120 ECTS) in Hospitality or a cognate area deemed relevant by the Institute for Education;
   OR
   c) Three subjects at Advanced Level (MQF 4) including a grade C or better in Home Economics and another subject, and at least a grade D in a third subject.

Applicants applying under the Institute for Education's maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) Religious Education

**Course Details**

**Course Code:** BREL  
**Mode of Delivery:** Blended  
**Date:** October 2019 (4 Years Part-Time)  
**Home/EU/EEA Fees per year:** €450  
**MQF Level:** 6  
**ECTS:** 180

**Venue:** Institute for Education  
**Time:** 15:30-18:00  
**International Fees:** €4,500

**Course Description**

This programme provides course participants with a strong foundation in pedagogy, assessment, inclusive practices and educational theory. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners shall foster a deeper understanding and engagement with the role of religion within society, beliefs, traditions and practices in religion, the Catholic Tradition, the Bible, and major world religions.

**Course Outline:** https://bit.ly/2UThqnf  
**Application:** https://bit.ly/2Dn6Fi7

**Entry Requirements**

Applicants are required to be in possession of:

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;  
   AND

2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a grade C or better in Religious Knowledge at Advanced Level;  
   OR
   b) Three subjects at Advanced Level (MQF 4) including a grade C or better in Religious Knowledge and another subject, and at least a grade D in a third subject.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) European Studies

Course Details

Course Code: BEUR
Mode of Delivery: Blended
Date: October 2019 (4 Years Part-Time)
Home/EU/EEA Fees per year: €450

Course Description

This programme provides course participants with a strong foundation in pedagogy, assessment, inclusive practices and educational theory. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners will also develop their understanding of the Council of Europe and the European Union, their institutions, principles and values. They will also develop their critical evaluation skills of changes arising within the European employment, economy and technology sectors as well as an appreciation for European history, culture and the arts.

Application: https://bit.ly/2Dn6Fi7

MQF Level: 6  ECTS: 180
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €4,500

Entry Requirements

Applicants are required to be in possession of:
1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics; AND
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a grade C or better at Advanced Level in ONE of the following subjects: European Studies, History, Geography, Sociology, Social Studies or Economics; OR
   b) Three subjects at Advanced Level (MQF 4) including a grade C or better in ONE of the following: European Studies, History, Geography, Sociology, Social Studies OR Economics. In addition, applicants should also be in possession of a grade C or better in another subject and a grade D or better in a third subject.

Applicants applying under the Institute for Education’s maturity clause are asked to refer to Section 2.2. of the Admission Regulations: https://bit.ly/2usFcqA
Bachelor of Education (Hons.) Social Studies

Course Details

Course Code: BSOC  
Mode of Delivery: Blended  
Date: October 2019 (4 Years Part-Time)  
Home/EU/EEA Fees per year: €450  


MQF Level: 6  
ECTS: 180  
Venue: Institute for Education  
Time: 15:30-18:00  
International Fees: €4,500  

Course Description

This programme provides course participants with a strong foundation in pedagogy, assessment, inclusive practices and educational theory. It aims to provide those within or wishing to join the education sector with the necessary tools and competences to teach effectively whilst fostering a supportive and inclusive learning environment for all learners. Within this programme, learners will deepen their understanding of the individual and the role that religion, politics, health, education, mass media, amongst others, play within society.

Entry Requirements

Applicants are required to be in possession of:

1. An MQF Level 3 (Grade 1-5) in Maltese, English and Mathematics;  
   AND  
2. A minimum of one of the following:
   a) An awarded MATSEC Certificate (MQF 4) including a grade C or better in Social Studies, Sociology, Economics, History, OR Philosophy at Advanced Level;  
   OR  
   b) Three subjects at Advanced Level (MQF 3) including a grade C or better in Social Studies, Sociology, Economics, History, or Philosophy. In addition, applicants should also be in possession of a grade C or better in another subject and a grade D or better in a third subject.

Applicants applying under the Institute for Education's maturity clause are asked to refer to Section 2.2. of the Admission Regulations: [https://bit.ly/2usFcqA](https://bit.ly/2usFcqA)
Accredited Short Programmes are offered by the Institute for Education across a variety of areas within the educational sphere. These programmes possess a value of up to 29ECTS at MQF levels 4 to 7. The Short Accredited Programmes offer innovative learning experiences and include assessments. They are the perfect opportunity to gain or improve your knowledge and skills as well as benefit from the expertise of our academic tutors.
**Supporting Learners with Individual Educational Needs**

**Course Details**

- **Course Reference:** SLIEN/03/2019
- **Mode of Delivery:** Face-to-face
- **Date:** October 2019 - March 2020
- **Home/EU/EEA Fees:** €250
- **MQF Level:** 4  
  **ECTS:** 23
- **Venue:** Institute for Education
- **Time:** 15:30-18:00
- **International Fees:** €625

**Course Description**

The aim of this short course is to equip Supply Learning Support Educators with the basic competences and underpinning knowledge for carrying out their duties. This programme aims to provide formal training in practical skills necessary for Supply Learning Support Educators. The target audience anticipated for this programme are employed/aspiring Supply Learning Support Educators who lack formal training and are required to follow an MQF Level 4 short-programme in inclusive education.

**Module Outline:** [https://goo.gl/TtQLvS](https://goo.gl/TtQLvS)

**Application:** [https://goo.gl/R2YSt4](https://goo.gl/R2YSt4)

**Modules**

<table>
<thead>
<tr>
<th>Modules</th>
<th>ECTS</th>
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<tbody>
<tr>
<td>The Inclusive Classroom</td>
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<tr>
<td>Supporting Students with different needs</td>
<td>2</td>
</tr>
<tr>
<td>Behavioural Challenges</td>
<td>2</td>
</tr>
<tr>
<td>Communication Challenges</td>
<td>2</td>
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<tr>
<td>Physical Disabilities</td>
<td>2</td>
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<td>Literacy Development</td>
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<tr>
<td>Using a Provisional Mapping Tool</td>
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<tr>
<td>An Adapted Approach to the</td>
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<tr>
<td>Mathematics Curriculum</td>
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<tr>
<td>Reflection on Practice for LSEs</td>
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</table>
Supporting Learners with Individual Educational Needs

Course Details

Course Reference: SLIEN/01/2020
Mode of Delivery: Face-to-face
Date: January - June 2020
Home/EU/EEA Fees: €250
MQF Level: 4  ECTS: 23
Venue: Institute for Education
Time: 15:30-18:00
International Fees: €625

Course Description

The aim of this short course is to equip Supply Learning Support Educators with the basic competences and underpinning knowledge for carrying out their duties. This programme aims to provide formal training in practical skills necessary for Supply Learning Support Educators. The target audience anticipated for this programme are employed/aspiring Supply Learning Support Educators who lack formal training and are required to follow an MQF Level 4 short-programme in inclusive education.

Module Outline: https://goo.gl/TtQLvS
Application: https://goo.gl/R2YSt4

Modules

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<tr>
<td>Reflection on Practice for LSEs</td>
<td>10</td>
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</table>

EcTS: 23
Supporting Learners with Individual Educational Needs

**Course Details**

**Course Reference:** SLIEN/02/2020  
**Mode of Delivery:** Face-to-face  
**Date:** June - October 2020  
**Home/EU/EEA Fees:** €250  
**MQF Level:** 4  
**ECTS:** 23

**Course Description**

The aim of this short course is to equip Supply Learning Support Educators with the basic competences and underpinning knowledge for carrying out their duties. This programme aims to provide formal training in practical skills necessary for Supply Learning Support Educators. The target audience anticipated for this programme are employed/aspiring Supply Learning Support Educators who lack formal training and are required to follow an MQF Level 4 short-programme in inclusive education.

**Module Outline:** https://goo.gl/TtQLvS  
**Application:** https://goo.gl/R2YSt4

**Modules**

- The Inclusive Classroom  
- Supporting Students with different needs  
- Behavioural Challenges  
- Communication Challenges  
- Physical Disabilities  
- Literacy Development  
- Using a Provisional Mapping Tool  
- An Adapted Approach to the Mathematics Curriculum  
- Reflection on Practice for LSEs

**ECTS**

- 2
- 2
- 2
- 2
- 1
- 1
- 1
- 10
### Introductory Course for Supply Teachers

#### Course Details

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<td>Date: October - December 2019</td>
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<td>Home/EU/EEA Fees: €100</td>
<td>International Fees: €250</td>
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</table>

#### Course Description

This basic introductory course is intended for those teachers already in employment who have no teaching qualification. The aim is to give them the very basic knowledge, skills and competences to function in class.

#### Module Outline: https://goo.gl/Vg4vyB

#### Application: https://goo.gl/R2YSt4
The one-year course is a training-research experience with a major objective, i.e. that to bring Educational leaders to acquire and employ an action-research approach to their everyday work, through self-reflection, partnership coaching and learning community sessions. By the end of the course participants will have acquired, practised and have come to skilfully implement an effective inquiry-operative tool to handle more effectively the array of educational difficulties encountered on their working place, and implement efficiently, innovations and change in their school context. This learning by doing training will help participants become agents of change since it will hand over and help them practice specific operative tools specifically designed to help them improve their problem solving and communication skills which, according to the Organisation for Economic Co-operation and Development (2009), are the most essential competencies for School leadership.

**Module Outline:** https://goo.gl/GrtuHB

**Application:** https://goo.gl/R2YSt4
Award in Leading and Teaching for Equity

Course Details

Course Reference: LTE/01/2020  
Mode of Delivery: Face-to-face  
Date: TBA  
Home/EU/EEA Fees: €90  
MQF Level: 7  
Venue: Institute for Education  
Time: TBA  
International Fees: €225  
ECTS: 6

Course Description

The course is meant to help school leaders and teachers reflect on their own practice and to help them realize that the intrinsic and extrinsic aims of education that is, that both individual growth and social growth need to be taken care of and be intertwined.

Module Outline: https://goo.gl/cRc7Ht  
Application: https://goo.gl/R2YSt4
Award in Conducting External Reviews of Education Institutions

### Course Details

- **Course Reference:** ERI/01/2020
- **Mode of Delivery:** Face-to-face
- **Date:** TBA
- **Home/EU/EEA Fees:** €75
- **MQF Level:** 7
- **ECTS:** 8
- **Venue:** Institute for Education
- **Time:** TBA
- **International Fees:** €188

### Course Description

The QAD has established the post of associate assessor to work with the external review team during external reviews of schools. School reviews are by their very nature sensitive and this position is highly specialised and requires particular skills. This course is intended to enable participants to acquire the necessary knowledge, skills and competencies to function effectively in that capacity.

- **Module Outline:** https://goo.gl/qcBtcH
- **Application:** https://goo.gl/R2YSt4
Stand Alone Modules 2019- 2020

Stand-Alone Modules are short accredited courses offered by the Institute for Education across a variety of areas within the educational sphere whose ECTS value varies between 1 ECTS and 6 ECTS at MQF Levels 5-7. The Stand-Alone Modules offer innovative learning experiences and include assessments. They are the perfect opportunity to develop your knowledge and competences in self-sought areas. Each ECTS achieved is worth 25 hours of total learning in the Accellerated Progression Scheme.
Award in Planning Project-Based Learning (PBL) in the Primary Classroom

Course Details

<table>
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<tr>
<th>Course Reference: M01</th>
<th>MQF Level: 6</th>
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<td>Home/EU/EEA Fees: €30</td>
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</table>

Course Description

Project-Based Learning (PBL) promotes a classroom climate that develops 21st century skills including critical thinking, cooperating/collaborating and communication skills. Project work allows for the transference and application of knowledge and skills acquired from systematic instruction across the curriculum. This course introduces educators to PBL and effective planning strategies needed to create projects that will best assist their students to achieve desired learning outcomes. It will provide educators with a practical planning framework for PBL in the primary classroom.

Module Outline: https://goo.gl/3W5NGA
Application: https://goo.gl/Mx9dnF

Award in Applying a Learning Outcomes Approach in the Teaching of Modern Foreign Languages

Course Details

<table>
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<th>Course Reference: M02</th>
<th>MQF Level: 6</th>
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<td>Date: May 2020</td>
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<td>Home/EU/EEA Fees: €30</td>
<td>International Fees: €75</td>
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</table>

Course Description

With the introduction of a Learning Outcomes approach at all levels of the education system, teachers need to be familiar with the Learning Outcomes Framework. They need to develop their pedagogical and assessment skills in order to reach the target as outlined in the framework itself. This course will specifically focus on the methodology and requirements of learning outcomes approach to foreign language teachers.

Module Outline: https://goo.gl/aUdALU
Application: https://goo.gl/Mx9dnF
Award in Assessment for Learning Strategies, Recording Evidence and Conversing About Learning

Course Details

Course Reference: M03  
Mode of Delivery: Blended  
Date: January - February 2020  
Home/EU/EEA Fees: €45

MQF Level: 7  
ECTS: 3  
Number of Sessions: 6  
Time: 15:30-18:00  
International Fees: €113

Course Description

This course is intended to enable participants to acquire the necessary knowledge, skills and competencies to implement formative and summative assessment strategies that can ultimately enhance the child’s learning experience.

Module Outline: https://goo.gl/sJghZv  
Application: https://goo.gl/Mx9dnF

Award in Classroom Management

Course Details

Course Reference: M04  
Mode of Delivery: Face-to-face  
Date: May 2020  
Home/EU/EEA Fees: €30

MQF Level: 7  
ECTS: 2  
Number of Sessions: 4  
Time: 15:30-18:00  
International Fees: €75

Course Description

Knowledge, skills and competences about effective classroom management techniques are of the essence of this module which will give participants the required strategies and techniques to operate effectively and enhance the learning experience. Participants will collaborate with other educators on activities assigned such as creating lesson plans which include diverse learners’ needs and transforming their present classroom set up by taking the course reflections into consideration.

Module Outline: https://goo.gl/Ef5611  
Application: https://goo.gl/Mx9dnF
Award in Creating an Inclusive Environment

**Course Details**

Course Reference: M05  
MQF Level: 7  
ECTS: 1  
Mode of Delivery: Face-to-face  
Number of Sessions: 2  
Date: October 2019  
Time: 15:30-18:00  
Home/EU/EEA Fees: €15  
International Fees: €38

**Course Description**

The course will focus upon understanding every learners' needs, creating an inclusive learning environment, understanding the learning needs of different learners and identifying their strengths and needs how to adapt for them.

*Module Outline:* https://goo.gl/oYo4Et  
*Application:* https://goo.gl/Mx9dnF

Award in Developing Effective Cooperative Learning Strategies

**Course Details**

Course Reference: M06  
MQF Level: 6  
ECTS: 1  
Mode of Delivery: Face-to-face  
Number of Sessions: 3  
Date: March 2020  
Time: 15:30-18:00  
Home/EU/EEA Fees: €15  
International Fees: €38

**Course Description**

Cooperative learning involves instructional use of small groups whereby students work together to enhance their own and each other's learning. It promotes higher achievement through peer cooperation and communication. This course is intended to enable educators to organise effective cooperative learning in their classrooms to promote academic achievement, critical thinking and social skills.

*Module Outline:* https://goo.gl/Tv2AEp  
*Application:* https://goo.gl/Mx9dnF
Award in Differentiation and Diversity in the Primary Classroom with a Focus on Autism

Course Details

Course Reference: M07
Mode of Delivery: Face-to-face
Date: May 2020
Home/EU/EEA Fees: €15
MQF Level: 7
ECTS: 1
Number of Sessions: 2
Time: 15:30-18:00
International Fees: €38

Course Description

In light of the ever-increasing numbers of students on the Autism Spectrum, it is essential for the mainstream classroom teacher to have an understanding of the main characteristics of Autism Spectrum Disorders (ASD) in order to better include the student with ASD in the classroom. This course aims at fulfilling this purpose.

Module Outline: https://goo.gl/d733Rw
Application: https://goo.gl/Mx9dnF

Award for Digital Citizenship and Digital Tools for Education

Course Details

Course Reference: M08
Mode of Delivery: Face-to-face
Date: May 2020
Home/EU/EEA Fees: €20
MQF Level: 5
ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €50

Course Description

This module aims at helping educators to introduce students to some digital citizenship values whilst enhancing their digital skills through some web 2.0 tools that can be easily integrated in their schemes of work for the subjects taught. This module is intended to describe the role of Digital Citizenship and Digital Skills in today’s educational practices and illustrate particular digital tools that can be used as a valuable resource within the teaching practice. The module will discuss, plan and implement a cross-curricular approach to integrate Digital Citizenship and Digital Skills within the current educational framework and own current practice.

Module Outline: https://goo.gl/6YnT2t
Application: https://goo.gl/Mx9dnF
Award in Education for Sustainable Development: EkoSkola and out-of-class Activities

Course Details

Course Reference: M09
Mode of Delivery: Blended
Date: June 2020
Home/EU/EEA Fees: €15
International Fees: €38

Course Description

Education for Sustainable Development (ESD) is one of the cross-curricular themes listed in the National Curriculum Framework (NCF). The course is intended to familiarize teachers with the principles of ESD and how to identify opportunities for cross-curricularity. During the course, learners will be familiarized with the Eko-Skola programme (that has been identified by UNESCO as the largest international ESD movement) and the opportunities it provides to implement ESD as a whole school approach. One of the objectives of ESD (and of the NCF) is the development of the school-community interface. The course will also provide teachers with skills on how to plan out-of-class activities that familiarise students with community resources.

Module Outline: https://goo.gl/h1hjaX
Application: https://goo.gl/Mx9dnF

Award in Embracing Literacy Strategies and the Language in Education Policy

Course Details

Course Reference: M10
Mode of Delivery: Blended
Date: February - March 2020
Home/EU/EEA Fees: €30
International Fees: €75

Course Description

This course that will be taught through workshop sessions will focus on embracing the literacy strategy and the language in education policy. It will cover teaching Maltese as a second language, teaching English as a second language, teaching progressions in reading, writing and communication skills. Participants will consider the benefits of embedding language into the whole curriculum within a balanced literacy approach to teaching and learning.

Module Outline: https://goo.gl/S1oYAE
Application: https://goo.gl/Mx9dnF
Award in Embracing Numeracy Strategies in the Primary Classroom

Course Details

Course Reference: M11  
Mode of Delivery: Blended  
Date: May 2020  
Home/EU/EEA Fees: €15

MQF Level: 7  
ECTS: 1  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

Numeracy Skills are fundamental in our daily lives hence the importance of this module. This module will aim at giving participants a greater appreciation of an inquiry based learning approach including the use of and the promotion of problem solving situations in the classroom. Participants will be exposed to the use of appropriate questioning techniques to enhance the development of the learner’s analytical skills including the use of manipulatives to provide a multi-sensory approach to the learning of the fundamental basic numeracy skills and concepts needed.

Module Outline: https://goo.gl/oFZGrQ  
Application: https://goo.gl/Mx9dnF

Award in Emotional Well-being

Course Details

Course Reference: M12  
Mode of Delivery: Face-to-face  
Date: October 2019  
Home/EU/EEA Fees: €15

MQF Level: 7  
ECTS: 1  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

Learning is easier and much more fun if we feel secure and confident in ourselves. This module is about respecting and supporting your pupils in the classroom and planning activities that make them feel included and support their Emotional Well Being.

Module Outline: https://goo.gl/cR3rGi  
Application: https://goo.gl/Mx9dnF
Award in Interculturalism

Course Details

Course Reference: M13  
Mode of Delivery: Face-to-face  
Date: June 2020  
Home/EU/EEA Fees: €15

MQF Level: 7  
ECTS: 1  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

This module aims at providing educators with an awareness of their own beliefs and values, investigates the different reasons for migration and hence the diverse cultures within our classrooms. Participants will have a better understanding of the learning needs of different learners, the ability to identify the strengths and needs of these learners and understand how to adapt their practice for them, employing useful strategies which support an intercultural learning environment.

Module Outline: https://goo.gl/V6qpWZ  
Application: https://goo.gl/Mx9dnF

Award in Integrating Policies and Reforms

Course Details

Course Reference: M14  
Mode of Delivery: Face-to-face  
Date: January 2020  
Home/EU/EEA Fees: €15

MQF Level: 7  
ECTS: 1  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

In today’s world, education is not only a fundamental human right but also an important pre-requisite for the general well-being and development of a country. Given Malta’s challenges, education has always topped the agenda of the governments’ work. The ultimate aim has always been to provide high quality education for all learners so that no student is left behind. Over the years, a number of fundamental reforms and policies have been waved into the system. Unfortunately these reforms not always were internalized by educators. This led to de-motivation; excessive stress and work-load fatigue. This module, hence, allows participants to understand the nature of these reforms and to incorporate them within national day-to-day practice. The module also delves into the major findings of the Education for All external report. The same will also happen with the Framework for the Education Strategy in Malta (2014-2024).

Module Outline: https://goo.gl/oXBThH  
Application: https://goo.gl/Mx9dnF
Award in International Assessments - PIRLS and TIMMS

**Course Details**

- **Course Reference:** M15
- **Mode of Delivery:** Face-to-face
- **Date:** November 2019
- **Home/EU/EEA Fees:** €15
- **International Fees:** €38
- **MQF Level:** 7
- **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00

**Course Description**

This module aims to inform participants about how the information that PIRLS and TIMMS provide about international performances can drive up education standards. It also aims to provide comprehensive skills and competences to participants to consider recommendations and good practice from thorough reflection on the international assessment’s global analysis and consider recommendations for good practice.

**Module Outline:** https://goo.gl/rqWkeW

**Application:** https://goo.gl/Mx9dnF

Award in Pedagogy and Assessment of English: Language Awareness and the Teaching of the Four Skills (Primary)

**Course Details**

- **Course Reference:** M17
- **Mode of Delivery:** blended
- **Date:** December 2019
- **Home/EU/EEA Fees:** €30
- **International Fees:** €75
- **MQF Level:** 7
- **ECTS:** 2
- **Number of Sessions:** 4
- **Time:** 15:30-18:00

**Course Description**

During this course participants will be able to apply explicit reading and spelling strategies that support the teaching of the four skills in English. These strategies include multisensory methods that provide opportunities of inclusion in the classroom.

**Module Outline:** https://goo.gl/HcaeHL

**Application:** https://goo.gl/Mx9dnF
Award in Pedagogy and Assessment of Maltese: Language Awareness and the Teaching of the Four Skills

Course Details

Course Reference: M18
Mode of Delivery: Blended
Date: March 2020
Home/EU/EEA Fees: €30

MQF Level: 7
ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €75

Course Description

During this course participants, need to be able to demonstrate knowledge and understanding of the National Literacy Strategy. Furthermore, they need to illustrate how to be able to use multisensory methods within a balanced approach that can be used at classroom level while also being able to implement differentiated approaches to support individual students who have not yet mastered these skills.

Module Outline: https://goo.gl/yu3c6B
Application: https://goo.gl/Mx9dnF

Award in Pedagogy and Assessment of Primary Mathematics

Course Details

Course Reference: M19
Mode of Delivery: Blended
Date: May 2020
Home/EU/EEA Fees: €30

MQF Level: 7
ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €75

Course Description

In this module, participants will explore issues related to the pedagogy and assessment of mathematics within the primary classroom setting. They will evaluate different teaching strategies and apply their newly acquired skills and knowledge to develop well-structured, detailed and appropriate schemes of work and lesson plans which are aligned to the primary mathematics syllabus. This module will also aim at increasing teachers’ confidence in the teaching of mathematics in the primary classroom as lack of confidence may impact learning. It will also equip participants with the skills and competences necessary to differentiate content, process and product in their classrooms, produce effective teaching and learning resources and make use of technology to enhance learning.

Module Outline: https://goo.gl/1cJJKD
Application: https://goo.gl/Mx9dnF
Award in the Pedagogy and Assessment of Religion and Ethics in the Primary classroom

Course Details

Course Reference: M20  
Mode of Delivery: Blended  
Date: February 2020  
Home/EU/EEA Fees: €15

MQF Level: 7  
ECTS: 1  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

Educators will gain sound knowledge of the various models of pedagogy and assessment that need to be put into practice as regards Religious Education and Ethics, in the Primary Sector. Participants will explore the need to uncover the potential within their students and thus providing them with a highly effective and enriching pedagogy which will be combined with various modes of assessment.

Module Outline: https://goo.gl/DZxJjH  
Application: https://goo.gl/Mx9dnF

Award in Pedagogy and Assessment of Science in the Primary Classroom

Course Details

Course Reference: M21  
Mode of Delivery: Blended  
Date: March - April 2020  
Home/EU/EEA Fees: €30

MQF Level: 7  
ECTS: 2  
Number of Sessions: 4  
Time: 15:30-18:00  
International Fees: €75

Course Description

The aim of this module is to provide a holistic view of science education in the primary curriculum, with a particular focus on inquiry-based science teaching and learning. Cross-curricular links with other subjects taught in the primary curriculum, as well as cross-curricular themes and 21st century skills, specified in the NCF, are also made.

Module Outline: https://goo.gl/LwYhqE  
Application: https://goo.gl/Mx9dnF
Award in Pedagogy and Assessment of Social Studies in the Primary Classroom

**Course Details**
- **Course Reference:** M22
- **Mode of Delivery:** Blended
- **Date:** November 2019
- **Home/EU/EEA Fees:** €15
- **MQF Level:** 7
- **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00
- **International Fees:** €38

**Course Description**
In this module, participants will explore issues related to the pedagogy and assessment of social studies within the primary classroom setting. They will evaluate different teaching strategies and apply their newly acquired skills and knowledge to develop well-structured, detailed and appropriate schemes of work and lesson plans which are aligned to the primary social studies syllabus. It will equip participants with the skills and competences necessary to differentiate content, process and product in their classrooms, produce effective teaching and learning resources to enhance learning.

**Module Outline:** https://goo.gl/PcaErh
**Application:** https://goo.gl/Mx9dnF

Award in Identifying and Supporting the Child with Dyslexia in the Primary Classroom

**Course Details**
- **Course Reference:** M23
- **Mode of Delivery:** Face-to-face
- **Date:** November - December 2019
- **Home/EU/EEA Fees:** €15
- **MQF Level:** 7
- **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00
- **International Fees:** €38

This module will enable participants to understand the difficulties encountered by a learner with dyslexia. It offers strategies which are essential for the dyslexic learner while also demonstrating inclusion in the primary classroom.

**Module Outline:** https://goo.gl/ptvCfm
**Application:** https://goo.gl/Mx9dnF
Award in Summative Assessment

Course Details

Course Reference: M24
Mode of Delivery: Blended
Date: February 2020
Home/EU/EEA Fees: €30

MQF Level: 7  ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €75

Course Description

This module aims to inform participants about the summative assessment practices that take place at the end of a lesson or unit so that student growth after instruction is reported. It aims to focus on how summative assessment can be used to determine whether long term learning goals have been met. It also aims to provide comprehensive knowledge about how summative assessment can be used to plan future teaching with the learners.

Module Outline: https://goo.gl/1uehPn
Application: https://goo.gl/Mx9dnF

Award in the use of the LOF (Learning Outcomes Framework) in the Early Years

Course Details

Course Reference: M25
Mode of Delivery: Face-to-face
Date: April 2020
Home/EU/EEA Fees: €10

MQF Level: 5  ECTS: 1
Number of Sessions: 2
Time: 15:30-18:00
International Fees: €25

Course Description

The Learning Outcomes Framework has introduced Early Years learning outcomes from level 1 to level 3. This course is intended to enable child carers and co-ordinators to familiarise themselves with the LOF in relation to attainment levels. Participants will be actively involved in the development of activities, tasks and assessment in line with the learning outcomes at these levels.

Module Outline: https://goo.gl/Oh9FiQ
Application: https://goo.gl/Mx9dnF
Award in the Teacher as a Leader in the Primary Classroom: The Merging of Theory and Practice

Course Details

Course Reference: M26
Mode of Delivery: Face-to-face
Date: December 2019
Home/EU/EEA Fees: €15
Application: https://goo.gl/Mx9dnF

Course Description

During this course participants will be made aware of the learning process and the developmental stages of the children. They will reflect on their role, expectations and responsibilities as leaders, discuss equity and social justice that lead to an inclusive environment. They will also engage in a reflexive process to solve different teaching dilemmas.

Module Outline: https://goo.gl/DMY9Qv

Award in Rubrics - A framework for success criteria, self and peer assessment and feedback (Primary)

Course Details

Course Reference: M27A
Mode of Delivery: Face-to-face
Date: November 2019
Home/EU/EEA Fees: €45
Application: https://goo.gl/Mx9dnF

Course Description

In view of the Learning Outcomes Framework and its implementation the class practitioners including teachers and support teachers, need to be well equipped with both the what and the how of implementing the LOFs effectively. This module provides a differentiated set of learning outcomes which both class practitioners and teachers will be expected to use to not only know the level of expected excellence but also the next steps in their learning journey. Success criteria through rubrics provide a general framework to be adopted and adapted at any level and in any subject.

Module Outline: https://goo.gl/hnA3za6

Application: https://goo.gl/Mx9dnF
Award in Rubrics - A framework for success criteria, self and peer assessment and feedback (Secondary)

Course Details

Course Reference: M27B
Mode of Delivery: Face-to-face
Date: March - April 2020
Home/EU/EEA Fees: €45

MQF Level: 6  
ECTS: 3

Number of Sessions: 6
Time: 15:30-18:00
International Fees: €113

Course Description

In view of the Learning Outcomes Framework and its implementation the class practitioners including teachers and support teachers, need to be well equipped with both the what and the how of implementing the LOFs effectively. This module provides a differentiated set of learning outcomes which both class practitioners and teachers will be expected to use to not only know the level of expected excellence but also the next steps in their learning journey. Success criteria through rubrics provide a general framework to be adopted and adapted at any level and in any subject.

Module Outline: https://goo.gl/nA3za6
Application: https://goo.gl/Mx9dnF

Award in PBL (Project Based Learning) in the Primary Classroom through Digital games and Literacy Skills.

Course Details

Course Reference: M28
Mode of Delivery: Face-to-face
Date: October - November 2019
Home/EU/EEA Fees: €45

MQF Level: 6  
ECTS: 3

Number of Sessions: 6
Time: 15:30-18:00
International Fees: €113

Course Description

Project-based Learning has been shown to yield a number of benefits for students, ranging from deeper learning of academic content to stronger motivation to learn. PBL encourages a need to know important content along with a need to develop the competencies required to accomplish authentic work. This module will help educators to plan PBL within 21st century skills. Through PBL planning, educators will be able to align academic learning outcomes and 21st century competencies. As students become more effective communicators and collaborators, better critical thinkers, and more confident about proposing creative solutions, they are able to go deeper with investigations of important content and learning becomes deeper and more authentic.

Module Outline: https://goo.gl/zotknJ
Application: https://goo.gl/Mx9dnF
Award in Fostering a Lifelong Healthy Lifestyle through Physical Education

**Course Details**

- **Course Reference:** M29
- **Mode of Delivery:** Blended
- **Date:** April 2020
- **Home/EU/EEA Fees:** €15
- **MQF Level:** 7
- **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00
- **International Fees:** €38

**Course Description**

This module will focus on the physical development of the student through stimulating and challenging physical activities that are primarily based on a Sport for All approach rather than a competitive one with physical literacy at the core. Module complements the rest of the modules in terms of a holistic provision of education for all.

**Module Outline:** https://goo.gl/CWC9aS

**Application:** https://goo.gl/Mx9dnF

Award in Student Engagement and Learning Strategies

**Course Details**

- **Course Reference:** M31
- **Mode of Delivery:** Face-to-face
- **Date:** February - March 2020
- **Home/EU/EEA Fees:** €15
- **MQF Level:** 6
- **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00
- **International Fees:** €38

**Course Description**

The module provides the opportunity to explore the theories and practices of creating a positive classroom environment. Personalised learning is explored and a variety of learning models are discussed in order to be in a position to develop a conducive and diversified learning environment in one’s own class. Such learning will bring about the joy of being engaged in the learning process, thus minimizing behaviour problems so that classroom management will succeed for the benefit of all. Having the tools for active and motivated learning, participants will have a more crucial understanding of the pedagogy and assessment procedures to take place so that they will give students various opportunities of learning through self-reflection.

**Module Outline:** https://goo.gl/tXQT46

**Application:** https://goo.gl/Mx9dnF
## Award in Assessment

### Course Details

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### Course Description

This basic introductory course is intended for those teachers already in employment who have no teaching qualification. The aim is to give them the very basic knowledge, skills and competences in the field of assessment in order to function in class.

**Module Outline:** [https://goo.gl/oL1PFJ](https://goo.gl/oL1PFJ)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)

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## Award in the Use of Effective Questioning Techniques and Development of Success Criteria

### Course Details

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### Course Description

Assessment is fundamental in the educational process and it drives teaching and learning. Assessment for Learning (AFL) is integral to learning. It takes place when teachers gather evidence of learning during classroom practice and use it to adapt teaching accordingly where with effective scaffolding, learners will realise the next step in this journey. Consequently, AFL will help students to become self-reflective and independent learners. Questioning techniques and the use of success criteria are both integral aspects of AFL. This course is intended to guide teachers in planning effective questioning using the Blooms Flowers, which are not focused only on knowledge and comprehension but will enable learners to think beyond what is given and provided by the teacher. This course is also intended to help teachers develop Success Criteria which are short statements that will enable the students to understand what they need to do to become successful and consequently independent learners able to judge their own work.

**Module Outline:** [https://goo.gl/v6g6KE](https://goo.gl/v6g6KE)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)
# Award in the Use of Tablets in Primary Classrooms

## Course Details

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<td>Home/EU/EEA Fees: €20</td>
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## Course Description

Participants will get a mixture of pedagogy and classroom management skills when using the tablets in class. The course will be based on recent research, both local and foreign, on tablet pedagogy in the classroom. It will also be complemented with practical tasks. The course consists of learning skills that will be a hands on experience. There will also be an element of discussion and networking, where teachers will be allowed to reflect on each skill and recount their own good practices.

**Module Outline:** https://goo.gl/FCWkHT  
**Application:** https://goo.gl/Mx9dnF

# Award in Implementing Continuous Assessment in the Primary Classroom

## Course Details

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## Course Description

This course is intended to enable participants to acquire the necessary knowledge, skills and competencies to implement continuous assessment in the classroom which can ultimately enhance the child’s learning experience.

**Module Outline:** https://goo.gl/je5mDK  
**Application:** https://goo.gl/Mx9dnF
Award in Collaborative Learning through 21st Century Skills and Tools

Course Details

Course Reference: M39
Mode of Delivery: Blended
Date: January - March 2020
Home/EU/EEA Fees: €90

Course Description

Educators are aware that tools are available but the reality is that they need more hands-on approaches to be able to use them. This course will provide the participants with a hands-on approach on the available tools that help learners to build 21st century skills in the learning community. The participant will also be aware of how to use these tools to build a confident community of learners.

Module Outline: https://goo.gl/B59fMV
Application: https://goo.gl/Mx9dnF

Award in Teaching Deaf Children in the Primary Classroom

Course Details

Course Reference: M43
Mode of Delivery: Face-to-face
Date: October 2019
Home/EU/EEA Fees: €30

Course Description

This course is meant to encourage and help teachers and LSEs who are about to embark in a new experience with deaf students. It will address questions, doubts and challenges that mainstream teachers of the deaf may experience. Sharing practical ideas of what could be done to better meet the needs of deaf students will be at the heart of this course.

Module Outline: https://goo.gl/3ASXsW
Application: https://goo.gl/Mx9dnF
Award in Project Based Learning for the 21st Century: Skills for the Future

Course Details

- **Course Reference:** M44
- **MQF Level:** 6
- **ECTS:** 1
- **Mode of Delivery:** Face-to-face
- **Number of Sessions:** 2
- **Date:** February 2020
- **Time:** 15:30-18:00
- **Home/EU/EEA Fees:** €15
- **International Fees:** €38

Course Description

Project Based Learning (PBL) provides opportunities for students to learn deep content knowledge and 21st century skills. While PBL practices vary depending on grade level and subject area, projects should allow for some degree of student voice and choice, and should be carefully planned, managed, and assessed to connect rigorous academic content to 21st Century Skills (such as collaboration, communication & critical thinking) through student development of high quality, authentic products and presentations. In this module, participants explore the principles of Project-based learning. They learn about the differences between a project based approach and traditional teaching. As they view examples of different projects, they come to understand the four phases of project design and the characteristics that these projects have in common.

Module Outline: https://goo.gl/LW4Pvn
Application: https://goo.gl/Mx9dnF

Award in Inquiry Based Learning in STEM subjects

Course Details

- **Course Reference:** M45
- **MQF Level:** 6
- **ECTS:** 2
- **Mode of Delivery:** Face-to-face
- **Number of Sessions:** 6
- **Date:** February – March 2020
- **Time:** 15:30-18:00
- **Home/EU/EEA Fees:** €30
- **International Fees:** €38

Course Description

Inquiry-based learning has its roots in constructivism where the main ideology is that individuals must actively construct their own knowledge ideally using a collaborative approach. Echoing constructivist theories, the National Minimum Curriculum considers learning as an active process and proposes student-centered inquiry-based approaches. This course aims to encourage teachers to use inquiry-based learning to help students become better learners by developing their critical thinking skills and preparing them to become lifelong learners. It also aims to illustrate ways of how teachers can engage students who do not function well in a more traditional learning environment since inquiry-based learning can be adapted for all age groups and validates the knowledge and experiences of students, including those from disadvantaged groups.

Module Outline: https://goo.gl/ROvPqY
Application: https://goo.gl/Mx9dnF
## Award in Project Based Learning in the Secondary Sector

### Course Details

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### Course Description

Project-based Learning (PBL) refers to students designing, planning, and carrying out an extended project that produces a publicly-exhibited output such as a product, publication, or presentation. It is related to inquiry-based learning and problem-based learning. The distinctive feature of project-based learning is the publicly-exhibited output. This short course will include sessions introducing project-based learning, presentations of project ideas from participants, designing a Project, presentations of project plans and how to build a culture of Project-Based Learning in one’s classroom.

**Module Outline:** https://goo.gl/azZCw5  
**Application:** https://goo.gl/Mx9dnF

## Award in the Use of Narratives in the Early Years

### Course Details

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### Course Description

Narratives are an authentic account to student learning in relation to the key competences, the learning areas, and effective pedagogy emerging from the NCF (National Curriculum Framework). The use of narratives in the Early Years within a professional learning environment make learning authentic, meaningful and child centred by involving teachers, parents and any other significant stakeholder in the child's life. Narratives can also be a valuable assessment early years tool that can guide all stakeholders to facilitate learning within the early years sector. This module is intended to present narratives as a pedagogical tool within early years to coordinators, managers and educators of child care centres and early year's practitioners, involve participants in the development of alignment between outcomes, activities/tasks and assessment strategies in relation to Narratives and discuss and plan various methods for collecting and sharing evidence of learning and development through Narratives.

**Module Outline:** https://goo.gl/UUSoxS  
**Application:** https://goo.gl/Mx9dnF
Learning Stories are a holistic approach to assessing and documenting children’s learning. Learning Stories can be used as an assessment tool to describe a child’s learning process and document that learning. Using a storytelling format (known as a ‘narrative’) to capture the meaningful elements which influence a child’s learning process, Learning Stories are particularly effective in illustrating children’s interests, strengths and achievements and how they cope with particular challenges and resolve conflicts. Learning stories are also a useful tool to identify the child’s interactions with peers and adults and to build a link between the family, culture and community. This module is intended to present Learning Stories as a ‘narrative’ tool to coordinators, managers and educators of child care centres and early year’s practitioners. Involve participants in the development of alignment between outcomes, activities/tasks and assessment strategies in relation to Learning Stories and discuss and plan various methods for collecting and sharing evidence of learning and development through Learning Stories.

Module Outline: https://goo.gl/wmAUU5
Application: https://goo.gl/Mx9dnF
### Award in Promoting Moral Development through Play During Early Years

**Course Details**

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**Course Description**

This module aims to familiarise learners with conventional theories of moral development within holistic psychological development in early years. Furthermore it introduces newer theories which pose a challenge to the former as they take into consideration other aspects of formation, such as caring, thoughtfulness and judgement. Early Years educators will be encouraged to continue to reflect on the centrality of moral formation in the holistic development of children. It also aims at equipping further educators with those skills necessary to enhance children’s moral dimension through play.

**Module Outline:** [https://goo.gl/R1DWzV](https://goo.gl/R1DWzV)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)

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### Award in Including International Learners in the Learning Experience in the Classroom

**Course Details**

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**Course Description**

This course will aid participants to reflect upon their own beliefs and values and assess their views on the international learners within their schools/classrooms. Understanding the international learners’ needs and how to cater for and integrate them into the school/classroom will be delved into.

**Module Outline:** [https://goo.gl/HH7zsg](https://goo.gl/HH7zsg)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)
Award in Involving and Collaborating with Parents in the Early Years (KG1 - Yr 2 or ages 3 to 7)

### Course Details

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### Course Description

This course considers the diversity of schools in the 21st century and explores the participants’ and hence the parents' familial, cultural, socio-economic backgrounds. It also explores the idea that involving and collaborating effectively with parents, as important stakeholders in the Early Years, is crucial for the success of any school.

**Module Outline:** [https://goo.gl/eToKAu](https://goo.gl/eToKAu)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)
Award in Developing and Implementing Policy at College and School Level

Course Details

Course Reference: M52
Mode of Delivery: Face-to-face
Date: December 2019
Home/EU/EEA Fees: €30

MQF Level: 7
ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €75

Course Description

Colleges and schools need to experience a complete shift in practice (from top-down to a bottom-up approach) through the development of clear policies and standards based on their individual realities and aspirations to guarantee ‘quality education provision’. Hence the sole development of targeted College Development Plans (CDP) and School Development Plans (SDP) is not enough. Colleges and schools need to have a solid procedures, structures and routines which support effective management and visionary leadership. Hence the need for colleges and schools to develop either overarching general policies (mainly at College level) or a number of separate policies (mainly at school level) on different educational aspects and areas (including in both cases procedures and standards). This module provides participants with the skills and understanding to identify, develop and implement education policies that are relevant, clear and effective either at College or School level. Participants will be guided through the fundamentals of policy development and implementation as well as explore a range of different policies that need to be considered when developing a workplace policy manual.

Module Outline: https://goo.gl/4G1FgP
Application: https://goo.gl/Mx9dnF
Award in Training Needs Analysis of a College or School

**Course Details**

- **Course Reference:** M53
- **MQF Level:** 7
- **ECTS:** 2
- **Mode of Delivery:**
- **Date:** April 2020
- **Number of Sessions:** 4
- **Home/EU/EEA Fees:** €30
- **Time:** 15:30-18:00
- **International Fees:** €75

**Course Description**

Professional and comprehensive Training Needs Analysis provides information on the training and skills development requirements of all staff members. Moreover it is one of the key steps in preparing a training plan which enables colleges or schools to identify the gap between current and required levels of knowledge, skills and aptitude; identify what the general content of training should be; form the foundation of a training plan; provide a baseline for the evaluation of a training plan; ensure that appropriate and relevant training is delivered; and maximize use of current or future resources. This module, helps participants to identify performance goals and the knowledge, skills and abilities needed by colleges' or schools' workforce to achieve those goals; identify gaps in training provision; help direct resources to areas of greatest priority; address resources needed to fulfill the organisational mission, improve productivity, and provide high quality teaching and learning, and understand the 5 TNA step cycle.

- **Module Outline:** https://goo.gl/BZ1Vy7
- **Application:** https://goo.gl/Mx9dnF

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Award in an Understanding of Career Guidance and Development

**Course Details**

- **Course Reference:** M54
- **MQF Level:** 7
- **ECTS:** 3
- **Mode of Delivery:** Blended
- **Date:** January - February 2020
- **Number of Sessions:** 9
- **Home/EU/EEA Fees:** €45
- **Time:** 15:30-18:00
- **International Fees:** €113

**Course Description**

This course has been developed in collaboration with the National Student Support Services for educators interested in career education and career guidance practice. This course aims to instil knowledge, skills and competence in the field of career guidance to educators who wish to become more professionally involved in this educational field.

- **Module Outline:** https://goo.gl/hLcBcD
- **Application:** https://goo.gl/Mx9dnF
Award in Involving and Collaborating with Parents in the Primary School Years 3 to 6 (ages 7 to 10)

Course Details

Course Reference: M55
Mode of Delivery: Face-to-face
Date: May 2020
Home/EU/EEA Fees: €30

MQF Level: 6  
ECTS: 2  
Number of Sessions: 4  
Time: 15:30-18:00  
International Fees: €75

Course Description

This course considers the diversity of schools in the 21st century and explores the participants’ and hence the parents’ familial, cultural, socio-economic backgrounds. It also explores the idea that involving and collaborating effectively with parents, as important stakeholders in the Primary School, is crucial for the success of any school.

Module Outline: https://goo.gl/qErXT7
Application: https://goo.gl/Mx9dnF

Award in Involving and Collaborating with Parents in the Middle and Secondary School – Forms 1 to 5 (ages 11 to 16)

Course Details

Course Reference: M56
Mode of Delivery: Face-to-face
Date: February 2020
Home/EU/EEA Fees: €30

MQF Level: 6  
ECTS: 2  
Number of Sessions: 4  
Time: 15:30-18:00  
International Fees: €75

Course Description

This course considers the diversity of schools in the 21st century and explores the participants’ and hence the parents’ familial, cultural, socio-economic backgrounds. It also explores the idea that involving and collaborating effectively with parents, as important stakeholders in school, is crucial for the success of any school.

Module Outline: https://goo.gl/Tp7SR1
Application: https://goo.gl/Mx9dnF
Award in Developing Emotional Intelligence at School

Course Details

Course Reference: M57  
Mode of Delivery: Face-to-face  
Date: April 2020  
Home/EU/EEA Fees: €15  

MQF Level: 7  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

This course offers participants the opportunity of being self-aware and therefore recognising one's own emotions and those of others. Participants will practice how to act upon their emotions and use emotional information to guide their thinking and behaviour. This will lead participants to extend their learning to the classroom environment and understand what is required of them to develop learners to become emotionally intelligent. An emotionally intelligent environment/work place is therefore necessary and conducive to bringing about emotionally intelligent learners.

Module Outline: https://goo.gl/QZAwcE  
Application: https://goo.gl/Mx9dnF

Award in Setting Examination Papers

Course Details

Course Reference: M58  
Mode of Delivery: Face-to-face  
Date: March 2020  
Home/EU/EEA Fees: €15  

MQF Level: 6  
Number of Sessions: 2  
Time: 15:30-18:00  
International Fees: €38

Course Description

The aim of this course is to equip educators with the necessary skills to be able to write summative assessments that are valid, reliable, fair and fit-for-purpose.

Module Outline: https://goo.gl/vjm8Wb  
Application: https://goo.gl/Mx9dnF
Award in Practical Teaching Model for Mathematics Learning and Performance

Course Details

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<th>Course Reference: M59</th>
<th>MQF Level: 6</th>
<th>ECTS: 1</th>
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<tr>
<td>Home/EU/EEA Fees: €15</td>
<td>International Fees: €38</td>
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Course Description

This course presents effective strategies, differentiate methods and alternative techniques with SpLD or students who struggle in Mathematics considering students’ individual learning mathematical profiles. During this course practical teaching strategies for the topics listed below will be shared and modeled. Participants will be given time and space to practice these techniques. Topics to be covered are:

- Developing number sense
- Understanding the decimal system
- Addition & subtraction strategies
- Multiplication & division strategies

Module Outline: https://goo.gl/pWFZ3E
Application: https://goo.gl/Mx9dnF

Award in Effective Educational Leadership in Multicultural Schools

Course Details

<table>
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<th>Course Reference: M60</th>
<th>MQF Level: 7</th>
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<td>Mode of Delivery: Face-to-face</td>
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<td>Date: April - May 2020</td>
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<td>Home/EU/EEA Fees per year: €30</td>
<td>International Fees: €75</td>
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Course Description

One of the greatest modern challenges in educational management today is to combine multicultural education with leadership. For an educational system to be truly inclusive, it has to be rooted in values of equity and social justice, rather a series of attempts at assimilative practices. Course participants will be given the opportunity to criticise subjective leadership practices when dealing with issues of multicultural diversity, race, ethnicity, religion and national origin. The course will affirm the need to affect positive change in schools by addressing the needs of all students irrespective of cultural origin.

Module Outline: https://goo.gl/dHPCB6
Application: https://goo.gl/Mx9dnF
Award in Using Tablets in the Primary Classroom

Course Details

Course Reference: M61  
Mode of Delivery: Online  
Date: January - February 2020  
Home/EU/EEA Fees: €30  
MQF Level: 6  
ECTS: 2  
Number of Sessions: 4  
Time: N/A  
International Fees: €75

Course Description

This online learning course will expose the participants (primary teachers) to the benefits and opportunities of using Tablets in the classroom, and how these devices can be integrated into their teaching. Participants will be introduced to some Apps and tools which may be downloaded and accessed for free and asked to create tasks which can be applied in the classroom to enhance their teaching and promote 21st century skills - communication, collaboration, creativity and critical thinking. Expected outcomes focus on using mobile applications and Web2.0 tools within a classroom context. Participants should use this online course to share ideas on how to use these tools as a way to actively involve students in different activities.

Module Outline: https://goo.gl/VknB1U  
Application: https://goo.gl/Mx9dnF

Award in Technology Enhanced Learning – Using Web 2.0 Tools in the Classroom

Course Details

Course Reference: M62  
Mode of Delivery: Online  
Date: December 2019  
Home/EU/EEA Fees: €15  
MQF Level: 6  
ECTS: 1  
Number of Sessions: 2  
Time: N/A  
International Fees: €38

Course Description

This online course will expose the participants to the benefits and opportunities of using Web2.0 tools in the classroom, and how technology can be integrated into their teaching. Participants will be introduced to some Web2.0 tools which may be downloaded and accessed for free and asked to create tasks which can be applied in the classroom to enhance their teaching and promote 21st century skills. Expected outcomes focus on using Web2.0 tools within a classroom context. Participants should use this course to share ideas on how to use these tools as a way to actively involve students in different activities.

Module Outline: https://goo.gl/9ShBqf  
Application: https://goo.gl/Mx9dnF
Award in Teaching of Outdoor Learning through Nature

**Course Details**

- **Course Reference**: M63
- **Mode of Delivery**: Face-to-face
- **Date**: February - March 2020
- **Home/EU/EEA Fees**: €30
- **MQF Level**: 6
- **ECTS**: 2
- **Number of Sessions**: 4
- **Time**: 15:30-18:00
- **International Fees**: €75

**Course Description**

This course introduces a key methodology for education for sustainability: through connecting children with nature. It provides primary school teachers with the skills and competences to deliver outdoor learning through nature. Teachers reflect on their own learning, attitudes and values that define their relationship with the natural environment and evaluate the effectiveness of their classroom practice as social leaders for sustainable living in the first ECTS. In the second ECTS, participants will apply course methodology to create learning environments in nature and appraise their teaching and learning support for the benefits that learning through nature provides to children’s education, physical health, emotional wellbeing, personal and social skills and environmental responsibility.

**Module Outline**: [https://goo.gl/ZHhCdk](https://goo.gl/ZHhCdk)
**Application**: [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)

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Award in Creating an Understanding of the Education Psychosocial Services

**Course Details**

- **Course Reference**: M64
- **Mode of Delivery**: Online
- **Date**: November 2019
- **Home/EU/EEA Fees**: €60
- **MQF Level**: 4
- **ECTS**: 4
- **Number of Sessions**: 4
- **Time**: 15:30-18:00
- **International Fees**: €150

**Course Description**

The aim of this course is to ensure that educators are aware of the Education Psycho-Social services on offer. The learners will also be equipped to conduct an initial assessment to identify the service the student can benefit from and refer accordingly. This unit will equip the educators to effectively identify and manage sensitive situations when students disclose and/or exhibit education psycho-social difficulties. They will be proficient in the application of procedures to refer to the appropriate education psycho-social service.

**Module Outline**: [https://goo.gl/bNDZgs](https://goo.gl/bNDZgs)
**Application**: [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)
The Institute for Education offers short accredited courses for parents who are key to the success of the curriculum as highlighted in the National Curriculum Framework (2012). These courses at MQF Level 5 are offered across a variety of areas within the educational sphere. The Institute firmly believes that parents play a critical role in providing learning opportunities at home and in linking what children learn at school with other experiences. By facilitating and participating in diverse learning experiences and activities outside the school, parents become an important factor in children’s overall learning and education. Our courses offer innovative learning experiences and include assessments. They are the perfect opportunity to gain or improve your knowledge and skills as well as benefit from the expertise of our academic tutors.
Award in Project Based Learning for Parents actively involved in Schools

Course Details

- **Course Reference:** P1
- **Mode of Delivery:** Face-to-face
- **Date:** January 2020
- **Home/EU/EEA Fees:** €20
- **MQF Level:** 5  
  **ECTS:** 2
- **Number of Sessions:** 4
- **Time:** 15:30-18:00
- **International Fees:** €50

Course Description

This module is intended for parents, as a tool to help schools facilitate the process of project based learning when it is applied. In this module, participants explore the principles of Project-based learning. They learn about the differences between a project based approach and traditional teaching. As they view examples of different projects, they come to understand the four phases of project design and the characteristics that these projects have in common.

**Module Outline:** [https://goo.gl/ZJZsQi](https://goo.gl/ZJZsQi)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)

Award in Receiving and Giving Feedback

Course Details

- **Course Reference:** P2
- **Mode of Delivery:** Face-to-face
- **Date:** November 2019
- **Home/EU/EEA Fees:** €10
- **MQF Level:** 5  
  **ECTS:** 1
- **Number of Sessions:** 2
- **Time:** 15:30-18:00
- **International Fees:** €25

Course Description

The aim of this module is to provide the necessary skills to parents so they can cooperate in a more efficient manner with schools for the benefit of the student. Furthermore it is aimed that course participants can be in a better position to provide informed feedback regarding parent participation in schools. This shall also equip course participants with competences in relation to acting upon provided feedback in a proficient and ethical manner.

**Module Outline:** [https://goo.gl/jbtpzg](https://goo.gl/jbtpzg)

**Application:** [https://goo.gl/Mx9dnF](https://goo.gl/Mx9dnF)
Award in Parental Involvement in Schools

Course Details

Course Reference: P3
Mode of Delivery: Face-to-face
Date: March 2020
Home/EU/EEA Fees: €20

MQF Level: 5  ECTS: 2
Number of Sessions: 4
Time: 15:30-18:00
International Fees: €50

Course Description

This course is intended for parents that are keen to help in their child’s life school community. The earlier in a child’s educational process parent involvement begins, the more powerful the effects. The most effective forms of parent involvement are those which engage parents in working directly with their children on learning activities at home or in the school community. Participants will explore the principles of Parental development and the different types of involvement they can undertake as they liaison with schools.

Module Outline: https://goo.gl/TXBfyJ
Application: https://goo.gl/Mx9dnF

Award in Introduction to Educational Policy for Parents Collaborating with Schools

Course Details

Course Reference: P4
Mode of Delivery: Face-to-face
Date: October 2019
Home/EU/EEA Fees: €20

MQF Level: 5  ECTS: 2
Number of Sessions: 4
Time: October 2019
International Fees: €50

Course Description

Schools and Colleges have identified the need for the capacity building of parents to assist schools in an effective manner as co-educators in identified support roles, for the benefit of students. This Award provides the background information and supports the development of skills and competences to approach such parent-school collaborations in line with the NCF (2012) and the Framework for the Educational Strategy (2014).

Application: https://goo.gl/Mx9dnF
The Institute for Education is offering Professional Development Sessions for Educators at the Institute for Education, Martin Luther King Road, Pembroke. All sessions will be held between 4pm-6pm. These non-accredited sessions are the perfect opportunity for educators to develop their knowledge and competences in self-sought areas. These sessions can form part of the Accelerated Progression Scheme. Interested applicants are requested to follow the link hereunder for details of sessions and online application form. Places are limited to twenty-five (25) applicants per session who will be accepted on a first-come first-served basis. More information: https://bit.ly/2CE5Ktg
Parental/Guardian Sessions 2019-2020

Venue: Institute for Education

The Institute firmly believes that parents/guardians play a critical role in providing learning opportunities at home and in linking what children learn at school with other experiences. By facilitating and participating in diverse learning experiences and activities outside the school, parents/guardians become an important factor in children’s overall learning. They need to be equipped with the right educational tools to be collaborative partners in the education and well-being of their children.

To this effect the Institute for Education is offering Parental/Guardian Sessions at the Institute’s premises in Pembroke. All session will take place between 4pm and 6pm. Interested parents/guardians are invited to follow the link hereunder for further details and online application form.

Continuing Professional Development Sessions 2019-2020

Venue: Institute for Education

The Institute for Education has built a database of Professional Development Trainers who may offer their expertise to schools and institutions that need to organise training for their staff. The areas in which support may be offered by our list of fully qualified and experienced experts vary from academic and vocational education and training to personal growth and educational leadership. To see the themes on offer please go to the list of CPD areas on our website.

Phase Sessions
2019-2020 - Round 1

Venue: Institute for Education

Phase sessions are open for all Educators. Participants can choose to attend any session they find relevant for their position. It is recommended that a personal professional development plan is developed by choosing the sessions one retains important, together with the most suitable date and time to attend. Professional development is never enough! Such sessions have been proven to give time and space for the much requested fora where discussions among professionals flourish.

Application link: https://bit.ly/2LrIgPb
Support Services offered by the Assessment for Learning HoDs

Course Details

Code: PH29/B/2019       Venue: IfE
Date: Tuesday 01/10/2019      Time: 09:00-11:00

Learning Outcomes

1. Explain the different Assessment for Learning Strategies.
2. Recognise the strategies in lessons.

Ethics in Primary & Secondary Schools

Course Details

Code: PH13/B/2019       Venue: IfE
Date: Wednesday 02/10/2019      Time: 09:00 - 11:00

Learning Outcomes

1. Understand the role of ethics in our lives as a way of choosing how to act in situations that require a moral decision.
2. Explore the relationship between Religion and Ethics and their implications.
3. Familiarise with the objectives of the Ethics Programme in Maltese schools.
4. Familiarise with the pedagogy and methods of assessment of Ethics in Schools.

The Role of the Learning Support Assistant

Course Details

Code: PH39/B/2019       Venue: IfE
Date: Friday 04/10/2019      Time: 09:00 - 11:00

Learning Outcomes

1. Explain the role of the LSA.
2. Working collaboratively in the classroom.
Nurture Groups/Learning Zones

Course Details
Code: PH19/B/2019  Venue: IfE
Date: Friday 04/10/2019  Time: 11.00 – 13.00

Learning Outcomes
1. Explain the purposes and functions of NGs and LZs.
2. Explain referral system.

National School Support Services

Course Details
Code: PH18/B/2019  Venue: IfE
Date: Monday 07/10/2019  Time: 11.30 – 13.00

Learning Outcomes
1. To explain the role of the Student Services Department within the context of the DES.
2. To explain the various services provided by the Student Services Department.

Support Services offered by the Literacy Teams

Course Details
Code: PH29/B/2019  Venue: IfE
Date: Monday 07/10/2019  Time: 13.00 – 14.30

Learning Outcomes
1. A National Literacy Strategy for All in Malta and Gozo.
2. Language Policy in Education.
3. The National Literacy Agency and the Literacy Teams.

Servizz Għożża

Course Details
Code: PH24/B/2019  Venue: IfE
Date: Wednesday 09/10/2019  Time: 10.30 – 12.00

Learning Outcomes
1. Description of service and programmes offered for teenage pregnant mothers.
2. Description of prevention programmes offered to Colleges.
3. Use of practical experiences and explanation of the referral system.
Youth Workers

Course Details

Code: PH42/B/2019
Date: Wednesday 09/10/2019
Venue: IfE
Time: 12.00 – 13.30

Learning Outcomes

1. Description of role of youth workers.
2. Description of programmes offered to students by the youth worker.

College Prefect of Discipline

Course Details

Code: PH07/B/2019
Date: Wednesday 09/10/2019
Venue: IfE
Time: 13.30 – 14.30

Learning Outcomes

1. Define behaviour, positive discipline and behaviour management strategies.
2. Differentiate between instances of challenging behaviour bullying.
3. Overview of procedures to be employed by educators when facing issues of challenging behaviour.
4. Overview of the National Behaviour Policy resulting in better usage of adequate channels when asking for external support.

Access Arrangements

Course Details

Code: P01/B/2019
Date: Friday 11/10/2019
Venue: IfE
Time: 09.00 - 11.00

Learning Outcomes

1. Outline and understand the different provisions students may be given to gain access to assessments and demonstrate their achievements without having an unfair advantage on their peers.
2. Identify entities (School Psychological Services - SPS, the Specific Learning Difficulties Unit - SpLD, Visually Impaired specialists, Access to Communication Unit - ACTU, etc.) that can assist in the provision of access arrangements during the whole learning process.
3. Understand the process involved in the application for and the provision of access arrangements for the End of Primary Benchmark assessments.
The Role of an Assistant Head (Secondary)

Course Details
Code: PH38/B/2019
Venue: IfE
Date: Friday 11/10/2019
Time: 12.30 – 14.30

Learning Outcomes
1. Different Leadership Styles.
2. Duties and Responsibilities.
3. How to build and maintain a healthy relationship with SMT, teaching staff, students and parents.

Employee Support Programme
(This session is only available to State School only)

Course Details
Code: PH12/B/2019
Venue: IfE
Date: Monday 14/10/2019
Time: 11.00 – 13.00

Learning Outcomes
1. Information on how to identify and support employees who may be struggling or experience difficult life situations, stress and mental health awareness.
2. Information on how managers can make use of the Employee Support Programme as a support service for their employees.

Learning Support Centres & Resource Centres

Course Details
Code: PH16/B/2019
Venue: IfE
Date: Wednesday 16/10/2019
Time: 11.00 – 13.00

Learning Outcomes
1. Explain the purposes and functions of LSCs.
2. Explain the way learners are referred to LSCs.
3. Explain the purposes and functions of RCs.
4. Explain the way learners are referred to RCs.
Education for Sustainable Development as a cross-curricular theme. Embedding 21st Century skills and competences for nurturing employable citizens, catalysts for a healthier society, economy and natural environment

**Course Details**

**Code:** PH09/B/2019  
**Date:** Wednesday 16/10/2019  
**Venue:** IfE  
**Time:** 13.00 – 14.30

**Learning Outcomes**

1. Discuss the relevance of UNESCO Goals for Sustainable Development within a school, local, national and global context.
2. Identify skills and competences that are to be nurtured in students during daily curricular experiences towards the fulfillment of these goals.
3. Discuss collaboration, creativity, innovation, problem solving, communication, digital literacy, and entrepreneurship skills, among others, and their importance in nurturing fully employable and responsible citizens who can contribute effectively to an ever-growing economy, while being sensitive to the needs of society and the natural environment.
4. Evaluate current pedagogical practice.
5. Produce examples of refined skills-rich learning experiences that addresses the needs of tomorrow’s society.

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**The Role of an Assistant Head (Primary)**

**Course Details**

**Code:** PH37/B/2019  
**Date:** Friday 18/10/2019  
**Venue:** IfE  
**Time:** 09.00 - 12.00

**Learning Outcomes**

1. Various Roles and Duties when deputising.
3. Working in a team (SMT).
4. Bridging between the HoS and the staff.
5. A curriculum leader and an agent of change.
6. Trainee Head of School.
Achieving Quality Standards through an Effective Internal Review Process.

A repeat of this session will be held on the 18/11/2019. Follow up sessions will be held in 2nd term of phase courses within 'Achieving Quality Standards through the School Development Plan' sessions.

**Course Details**

**Code:** PH34/A/2019  
**Venue:** IfE  
**Date:** Monday 21/10/2019  
**Time:** 09.00 - 12.00

**Learning Outcomes**

1. Value the philosophy behind a whole school approach to the internal review process.
2. Become aware of the essential components of the internal review process which lead to effective School Development Planning.
3. Identify different essential components and how they can contribute to an effective internal review process.

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**Gender Mainstreaming**

**Course Details**

**Code:** PH15/B/2019  
**Venue:** IfE  
**Date:** Wednesday 23/10/2019  
**Time:** 09.00 - 11.30

**Learning Outcomes**

1. Identifying issues related to gender equality in education.
2. Understanding and implementing gender mainstreaming.
3. Ability to carry out a gender impact assessment.

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**Youth Services offered by FSWS, Appoġġ**

**Course Details**

**Code:** PH41/B/2019  
**Venue:** IfE  
**Date:** Wednesday 23/10/2019  
**Time:** 12.00 - 14.30

**Learning Outcomes**

1. Information about the different services for young people that fall under the responsibility of Appoġġ.
2. Client group and how can one refer.
3. The nature of the work done by Appoġġ including also joint work with other professionals.
4. Case studies.
The Induction of Programme for NQT/NRTs

Course Details

Code: PH32/B/2019  
Venue: IfE

Date: Friday 25/10/2019  
Time: 09.00 – 14.30

Learning Outcomes

1. Becoming familiar with the principles, policies and procedures of the induction programme for newly qualified/recruited teachers (NQT/NRTs) employed in state schools, so participants can further develop the strengths as well as address the needs of the NQT/NRTs at school level.
2. Identify the induction requirements which NQT/NRTs are to fulfil in the first and the second year of their induction process within state schools.
3. Identify the roles of different stakeholders involved in the induction process at school and college levels.
4. Becoming familiar with the induction documents and understand the purposes which these documents serve to keep record of the NQT/NRT’s induction process.

Peripatetic Services, ACTU, Early Intervention and the INCO

Course Details

Code: PH20/B/2019  
Venue: IfE

Date: Monday 28/10/2019  
Time: 09.00 - 11.00

Learning Outcomes

1. Explain the role and functions of the different peripatetic services and ACTU.
2. Explain the referral system to these services.
3. Explain the role of the INCO.

The responsibilities of the SMT with respect to the VET subjects

Course Details

Code: PH36/B/2019  
Venue: IfE

Date: Monday 28/10/2019  
Time: 12.00 – 14.30

Learning Outcomes

1. SMT will understand their responsibilities with respect to the implementation of the SEC examinations of the VET subjects.
2. SMT will know what is required from their end with regards to internal and external moderation, monitoring of teachers’ work and records that need to be kept at school level.
3. SMT will know what needs to be communicated to SEC during and at the end of each scholastic year.
School Social Work Service

Course Details

Code: PH23/B/2019  
Venue: IfE

Date: Wednesday 30/10/2019  
Time: 09.00 - 11.00

Learning Outcomes

1. Description of respective roles of social workers and social support worker with regard to service provision at college level.
2. Explain how service operates in collaboration with schools and other support services within and outside Educational Directorates.
3. Case Studies.

Educational Psycho-Social Services

Course Details

Code: PH10/B/2019  
Venue: IfE

Date: Wednesday 30/10/2019  
Time: 11.00 - 13.00

Learning Outcomes

1. Overview of the Education Psycho-Social Services.
2. The main objectives of the services.
3. Mission and vision of the provision of services including ethical working practices and professional provision of service.

Counselling Services in Schools

Course Details

Code: PH08/B/2019  
Venue: IfE

Date: Wednesday 30/10/2019  
Time: 13.00 - 14.30

Learning Outcomes

1. Explain what counselling is and its benefits.
2. Explain how the whole system works.
3. Examples of practical situations.
Support services from Directorate for Digital Literacy and Transversal Skills

**Course Details**

**Code:** PH28/B/2019  
**Venue:** IfE  
Date: Monday 04/11/2019  
**Time:** 09:00 - 10:00

**Learning Outcomes**

1. Explain how technologies pose a number of unprecedented opportunities for teachers, as well as for students.  
2. Enable teachers to reach their educational aims in ways which cannot be done without technologies.  
4. Explain the competences necessary to enable students to better participate in an online society.  
5. Show the relevance of empowering users, and teaching students not only how to use technology but also to cope with issues stemming from it.

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**SIS information session - MIS**

**Course Details**

**Code:** PH25/B/2019  
**Venue:** IfE  
Date: Monday 04/11/2019  
**Time:** 10.30 - 13.00

**Learning Outcomes**

1. Search for student and personnel information.  
2. View student attendance.  
3. View class list or class timetable.  
4. Import marksheets and view results.  
5. Manage Monitoring of students.  
6. Run basic reports.

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**Educational and career guidance in schools**

**Course Details**

**Code:** PH11/B/2019  
**Venue:** IfE  
Date: Wednesday 06/11/2019  
**Time:** 09.00 - 11.00

**Learning Outcomes**

1. Explain the service and its benefits.  
2. Explain how the service works at national, college and school level.  
3. Provide examples of practice.
The Individualised Educational Programme (IEP) using the provision mapping Tool

**Course Details**

**Code:** PH31/B/2019  
**Venue:** IfE  
**Date:** Wednesday 06/11/2019  
**Time:** 11.00 – 13.30

**Learning Outcomes**

1. Explaining the relevant documents leading up to compiling the IEP.  
2. Utilising the Provision Mapping Tool appropriately (as an SMT member).  
3. Becoming familiar with the new IEP and things to look out for.  
4. Evaluating the IEP.

Antibullying Service

**Course Details**

**Code:** PH03/B/2019  
**Venue:** IfE  
**Date:** Friday 08/11/2019  
**Time:** 10.00 – 12.00

**Learning Outcomes**

1. Services offered by the Anti-Bullying Services.  
2. Description of prevention programmes offered to the schools.  
3. Overview of policy & policy document (Addressing Bullying Behaviour in Schools) and the role of the Anti Bullying Services.

The Migrant Unit

**Course Details**

**Code:** PH35/B/2019  
**Venue:** IfE  
**Date:** Friday 08/11/2019  
**Time:** 12:00 – 13:30

**Learning Outcomes**

1. Understand the context of migrant education.  
2. Understand how the service is being delivered.

Financial Management and Procurement

**Course Details**

**Code:** PH14/B/2019  
**Venue:** IfE  
**Date:** Monday 11/11/2019  
**Time:** 09:00 – 10:30

**Learning Outcomes**

1. Brief officials with regards to school imprest funding, related procedures and financial management.  
2. Overview of the Public Procurement regulations.
Anti-Substance Abuse

Course Details

Code: PH04/B/2019  
Venue: IfE  
Date: Monday 11/11/2019  
Time: 10.30 - 12.00

Learning Outcomes

1. Services offered by the Anti - Substance Abuse Services.  
2. Description of prevention programmes offered to the schools.  
3. Overview of the policy re Tackling substance Abuse in relation to their role (Anti-Substance Abuse Services).

SIS Information session – e1 Finance

Course Details

Code: PH26/B/2019  
Venue: IfE  
Date: Wednesday 13/11/2019  
Time: 09.00 - 14.30

Learning Outcomes

1. Search for an invoice or payment.  
2. Understand how inventory items are recorded.  
3. Generate reports (Imprest and School Council).  
4. Check balances and reconcile Accounts.  
5. Accounting deadlines and procedures.

Classification Exercise and Deployment of Human Resources in Schools

Course Details

Code: PH06/B/2019  
Venue: IfE  
Date: Friday 15/11/2019  
Time: 09.00 - 12.30

Learning Outcomes

1. Overview of Classification Primary Schools.  
3. Overview of Classification Res Centres & Learning Support Centres.  
5. Curricular Plan – Option Static Blocks.  
6. Time-Table Issues.
Achieving Quality Standard through an Effective Internal Review Process

This session is a repeat of the session held on the 21/10/2019. Follow up sessions will be held in 2nd term of phase courses within ‘Achieving Quality Standards through the School Development Plan’ sessions.

Course Details

Code: PH34/B/2019  
Venue: IfE

Date: Monday 18/11/2019  
Time: 09.00 - 12.00

Learning Outcomes

1. Value the philosophy behind a whole school approach to the internal review process.
2. Become aware of the essential components of the internal review process which lead to effective School Development Planning.
3. Identify different essential components and how they can contribute to an effective internal review process.

The Secondary School Certificate and Profile

Course Details

Code: PH40/B/2019  
Venue: IfE

Date: Monday 18/11/2019  
Time: 12.00 - 13.00

Learning Outcomes

1. An overview of the SSC&P.
2. Deadlines to be met.
3. Instructions to schools.

School Psychological Service

Course Details

Code: PH22/B/2019  
Venue: IfE

Date: Monday 18/11/2019  
Time: 13.00 - 14.30

Learning Outcomes

1. Services offered by the School Psychological Services.
2. Filling up the Referral Form Adequately.
3. What Outcomes to expect.
4. How to foster a more collaborative approach.
**Maths Support Services**

**Course Details**

- **Code:** PH17/B/2019  
- **Venue:** IfE  
- **Date:** Wednesday 20/11/2019  
- **Time:** 11.30 – 14.30

**Learning Outcomes**

1. Define the role of the Maths Support Team (MSTeam): its values, philosophy and target.  
2. Outline the services offered by the MS Team and give examples of the team’s initiatives and projects at national, college and/or classroom level.  
3. Suggest avenues for strengthening the maths support services at primary level and seek future collaborations.

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**Practical Tips in Administration**

**Course Details**

- **Code:** PH21/B/2019  
- **Venue:** IfE  
- **Date:** Friday 22/11/2019  
- **Time:** 09.00 – 11.00

**Learning Outcomes**

1. Sharing of experiences as a Teacher an Asst. HOS, HOS, College Principal.  
2. Empowering the newly appointed Asst. Heads of School.  
3. Sharing good practices and giving them practical tips they will be needing in their new post.  
4. Encouraging them to keep a “critical friend” and ask for any “help” they might need in their new job.

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**Accessing EU Funds**

**Course Details**

- **Code:** PH02/B/2019  
- **Venue:** IfE  
- **Date:** Friday 22/11/2019  
- **Time:** 11.00 - 12.30

**Learning Outcomes**

Erasmus + Programme – Educators applying for funding under the School Education Sector may opt to submit under one of the 3 Key Actions available:  
- **Key Action 1:** Mobility Project for School Education Staff.  
- **Key Action 2:** Cooperation for innovation and the exchange of good practices in school education.  
- **Key Action 3:** Opportunity for Youths to engage with politicians on policies which give special focus on young people.
Phase Sessions
2019-2020 - Round 2

Venue: Institute for Education
Application link: https://bit.ly/2LrIgPb
The Induction Programme for NQT / NRTs

Course Details

Code: PH32/A/2020  Venue: IfE
Date: Wednesday 08/01/2020  Time: 09:00 - 14:30

Learning Outcomes

1. Becoming familiar with the principles, policies and procedures of the induction programme for newly qualified/recruited teachers (NQT/NRTs) employed in state schools, so participants can further develop the strengths as well as address the needs of the NQT/NRTs at school level.
2. Identify the induction requirements which NQT/NRTs are to fulfil in the first and the second year of their induction process within state schools.
3. Identify the roles of different stakeholders involved in the induction process at school and college levels.
4. Becoming familiar with the induction documents and understand the purposes which these documents serve to keep record of the NQT/NRT’s induction process.

Support Services offered by the Assessment for Learning HoDs

Course Details

Code: PH29/A/2020  Venue: IfE
Date: Friday 10/01/2020  Time: 09:00-11:00

Learning Outcomes

1. Explain the different Assessment for Learning Strategies.
2. Recognise the strategies in lessons.
3. Access support.

National School Support Services

Course Details

Code: PH18/A/2020  Venue: IfE
Date: Friday 10/01/2020  Time: 11.00 - 12.30

Learning Outcomes

1. To explain the role of the Student Services Department within the context of the DES.
2. To explain the various services provided by the Student Services Department.
Ethics in Primary & Secondary Schools

Course Details

Code: PH13/A/2020
Date: Monday 13/01/2020
Time: 09.00 - 11.00
Venue: IfE

Learning Outcomes

1. Understand the role of ethics in our lives as a way of choosing how to act in situations that require a moral decision.
2. Explore the relationship between Religion and Ethics and their implications.
3. Familiarise with the objectives of the Ethics Programme in Maltese schools.
4. Familiarise with the pedagogy and methods of assessment of Ethics in Schools.

Supporting learners who present with SEBD in a mainstream school

Course Details

Code: PH43/A/2020
Date: Monday 13/01/2020
Time: 11.30 - 13.30
Venue: IfE

Learning Outcomes

1. To discuss a working definition of SEBD.
2. To give practical examples and strategies to participants on how to support learners who present with SEBD.
3. To promote a whole-school approach to positive behaviour management.
4. To reflect on the educators’ attitude towards learners who exhibit SEBD.

The Role of an Assistant Head (Secondary)

Course Details

Code: PH38/A/2020
Date: Wednesday 15/01/2020
Time: 09:00 - 12:00
Venue: IfE

Learning Outcomes

1. Different Leadership Styles.
2. Duties and responsibilities.
3. How to build and maintain a healthy relationship with SMT, teaching staff, students and parents.
Employee Support Programme  
(This session is only available to State School only)

Course Details
Code: PH12/A/2020  
Venue: IFE
Date: Wednesday 15/01/2020  
Time: 12:00 - 14:00

Learning Outcomes
1. Information on how to identify and support employees who may be struggling or experience difficult life situations, stress and mental health awareness.
2. Information on how managers can make use of the Employee Support Programme as a support service for their employees.

Support Services offered by the Literacy Teams

Course Details
Code: PH30/A/2020  
Venue: IFE
Date: Friday 17/01/2020  
Time: 13.00 – 14.30

Learning Outcomes
1. A National Literacy Strategy for All in Malta and Gozo
2. Language Policy in Education.
3. The National Literacy Agency and the Literacy Teams.

Access Arrangements

Course Details
Code: PH01/A/2020  
Venue: IFE
Date: Monday 20/01/2020  
Time: 09.00 – 11.00

Learning Outcomes
1. Outline and understand the different provisions students may be given to gain access to assessments and demonstrate their achievements without having an unfair advantage on their peers.
2. Identify entities (School Psychological Services - SPS, the Specific Learning Difficulties Unit - SpLD, Visually Impaired specialists, Access to Communication Unit - ACTU, etc.) and resources (DCM Letter Circulars, special equipment, etc.) that can assist in the provision of access arrangements during the whole learning process.
3. Understand the process involved in the application for and the provision of access arrangements for the End of Primary Benchmark assessments.
Youth Workers

Course Details

Code: PH42/A/2020  
Date: Wednesday 22/01/2020  
Venue: IfE  
Time: 10:00 - 12:00

Learning Outcomes

1. Description of role of youth workers.  
2. Description of programmes offered to students by the youth worker.

Youth Services offered by FSWS - Appoġġ

Course Details

Code: PH41/A/2020  
Date: Wednesday 22/01/2020  
Venue: IfE  
Time: 12.00 - 14.30

Learning Outcomes

1. Information about the different services for young people that fall under the responsibility of Appoġġ.  
2. Client group and how can one refer.  
3. The nature of the work done by Appoġġ including also joint work with other professionals.  
4. Case studies.

Servizz Għożża

Course Details

Code: PH24/A/2020  
Date: Monday 23/03/2020  
Venue: IfE  
Time: 10.30 – 12.00

Learning Outcomes

1. Description of service and programmes offered for teenage pregnant mothers.  
2. Description of prevention programmes offered to Colleges.  
3. Use of practical experiences and explanation of the referral system.

The Migrant Unit

Course Details

Code: PH35/A/2020  
Date: Monday 23/03/2020  
Venue: IfE  
Time: 09.00 – 10.30

Learning Outcomes

1. Understand the context of migrant education.  
2. Understand how the service is being delivered.
College Prefect of Discipline

Course Details

Code: PH07/A/2020
Venue: IfE
Date: Monday 23/03/2020
Time: 13.30 – 14.30

Learning Outcomes

1. Get better acquainted with the Managing Behaviour in Schools Policy.
2. Understand the role of the Prefect of Discipline, how to refer and how to maintain good communication with professionals working with the student.
3. Behaviour has a goal and a purpose – teachers are helped to identify both to be able to redirect negative behaviour.
4. Use appropriate strategies to support students with challenging behaviour.
5. Understand the importance of documenting incidents of misbehaviour.

Achieving Quality Standards through the School Development Plan

A repeat of this session will be held on the 11/05/20. This is a follow up sessions for ‘Achieving Quality Standard through an Effective Internal Review Process’ sessions held in Round 1 of phase course.

Course Details

Code: PH44/A/2020
Venue: IfE
Date: Wednesday 25/03/2020
Time: 09.00 – 12.00

Learning Outcomes

1. Understand the philosophy behind the whole school approach to School Development Planning.
2. Understand what SWOT analysis entails.
3. Be able to contribute to the writing of SMART action plans.
4. Understand and be able to contribute in compiling the SDP template.

Nurture Groups/Learning Zones

Course Details

Code: PH19/A/2020
Venue: IfE
Date: Friday 27/03/2020
Time: 09.00 – 11.00

Learning Outcomes

1. Explain the purposes and functions of NGs and LZs.
2. Explain referral system.
Learning Support Centres & Resource Centres

Course Details

Code: PH16/A/2020
Date: Friday 27/03/2020
Venue: IfE
Time: 11.00 – 13.00

Learning Outcomes

1. Explain the purposes and functions of LSCs.
2. Explain the way learners are referred to LSCs.
3. Explain the purposes and functions of RCs.
4. Explain the way learners are referred to RCs.

Education for Sustainable Development as a cross-curricular theme. Embedding 21st Century skills and competences for nurturing employable citizens, catalysts for a healthier society, economy and natural environment

Course Details

Code: PH09/A/2020
Date: Friday 27/03/2020
Venue: IfE
Time: 13.00 – 14.30

Learning Outcomes

1. Discuss the relevance of UNESCO Goals for Sustainable Development within a school, local, national and global context.
2. Identify skills and competences that are to be nurtured in students during daily curricular experiences towards the fulfillment of these goals.
3. Discuss collaboration, creativity, innovation, problem solving, communication, digital literacy, and entrepreneurship skills, among others, and their importance in nurturing fully employable and responsible citizens who can contribute effectively to an ever-growing economy, while being sensitive to the needs of society and the natural environment.
4. Evaluate current pedagogical practice.
5. Produce examples of refined skills-rich learning experiences that addresses the needs of tomorrow’s society.
Peripatetic Services, ACTU, Early Intervention and the INCO

**Course Details**

- **Code:** PH20/A/2020  
- **Venue:** IfE  
- **Date:** Monday 30/03/2020  
- **Time:** 09.00 - 11.00

**Learning Outcomes**

1. Explain the role and functions of the different peripatetic services and ACTU.  
2. Explain the referral system to these services.  
3. Explain the role of the INCO.

The Role of the Learning Support Educator

**Course Details**

- **Code:** PH39/A/2020  
- **Venue:** IfE  
- **Date:** Monday 30/03/2020  
- **Time:** 11.00 - 13.00

**Learning Outcomes**

1. Explain the role of the LSE.  
2. Working collaboratively in the classroom.

Anti-Substance Abuse

**Course Details**

- **Code:** PH04/A/2020  
- **Venue:** IfE  
- **Date:** Wednesday 01/04/2020  
- **Time:** 12.00 - 13.30

**Learning Outcomes**

1. Services offered by the Anti-Substance Abuse Services.  
2. Description of prevention programmes offered to the schools.  
3. Overview of the policy re Tackling substance Abuse in relation to their role (Anti-Substance Abuse Services).
The Individualised Educational Programme (IEP) using the provision mapping Tool

Course Details
Code: PH31/A/2020 Venue: IfE
Date: Friday 03/04/2020 Time: 09.00 – 11.30

Learning Outcomes
1. Explaining the relevant documents leading up to compiling the IEP.
2. Utilising the Provision Mapping Tool appropriately (as an SMT member).
3. Becoming familiar with the new IEP and things to look out for.
4. Evaluating the IEP.

The Role of an Assistant Head (Primary)

Course Details
Code: PH37/A/2020 Venue: IfE
Date: Friday 03/04/2020 Time: 12.00 - 14.30

Learning Outcomes
1. Various Roles and Duties when deputising.
3. Working in a team (SMT).
4. Bridging between the HoS and the staff.
5. A curriculum leader and an agent of change.
6. Trainee Head of School.

Gender Mainstreaming

Course Details
Code: PH15/A/2020 Venue: IfE
Date: Monday 06/04/2020 Time: 9.00 – 11.30

Learning Outcomes
1. Identifying issues related to gender equality in education.
2. Understanding and implementing gender mainstreaming.
3. Ability to carry out a gender impact assessment.
Maths Support Services

Course Details

Code: PH17/A/2020  
Venue: IfE
Date: Monday 06/04/2020  
Time: 11.30 – 14.30

Learning Outcomes

1. Define the role of the Maths Support Team (MSTeam): its values, philosophy and target.
2. Outline the services offered by the MS Team and give examples of the team’s initiatives and projects at national, college and/or classroom level.
3. Suggest avenues for strengthening the maths support services at primary level and seek future collaborations.

The Responsibilities of the SMT with Respect to the VET Subjects

Course Details

Code: PH36/A/2020  
Venue: IfE
Date: Wednesday 22/04/2020  
Time: 09:00 - 11:30

Learning Outcomes

1. SMT will understand their responsibilities with respect to the implementation of the SEC examinations of the VET subjects.
2. SMT will know what is required from their end with regards to internal and external moderation, monitoring of teachers’ work and records that need to be kept at school level.
3. SMT will know what needs to be communicated to SEC during and at the end of each scholastic year.

Accessing EU Funds

Course Details

Code: PH02/A/2020  
Venue: IfE
Date: Wednesday 22/04/2020  
Time: 11.30 - 13.00

Learning Outcomes

Erasmus + Programme – Educators applying for funding under the School Education Sector may opt to submit under one of the 3 Key Actions available:
Key Action 1: Mobility Project for School Education Staff.
Key Action 2: Cooperation for innovation and the exchange of good practices in school education.
Key Action 3: Opportunity for Youths to engage with politicians on policies which give special focus on young people.
Educational Psycho-Social Services

**Course Details**

**Code:** PH10/A/2020  
**Venue:** IfE  
**Date:** Friday 24/04/2020  
**Time:** 09.00 - 11.00

**Learning Outcomes**

1. Overview of the Education Psycho-Social Services.  
2. The main objectives of the services.  
3. Mission and vision of the provision of services including ethical working practices and professional provision of service.

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School Social Work Service

**Course Details**

**Code:** PH23/A/2020  
**Venue:** IfE  
**Date:** Friday 24/04/2020  
**Time:** 11.00 - 13.00

**Learning Outcomes**

1. Description of respective roles of social workers and social support worker with regards to service provision at college level.  
2. Explain how service operates in collaboration with schools and other support services within and outside Educational Directorates.  
3. Case Studies.

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Educational and career guidance in the schools

**Course Details**

**Code:** PH11/A/2020  
**Venue:** IfE  
**Date:** Monday 27/04/2020  
**Time:** 09.00 - 11.00

**Learning Outcomes**

1. Explain the service and its benefits.  
2. Explain how the service works at national, college and school level.  
3. Provide examples of practice.
Counselling Services in Schools

**Course Details**

Code: PH08/A/2020  
Venue: IfE  
Date: Monday 27/04/2020  
Time: 11:00 - 12:30

**Learning Outcomes**

1. Explain what counselling is and its benefits.  
2. Explain how the whole system works.  
3. Examples of practical situations.

---

Anti-Bullying Service

**Course Details**

Code: PH03/A/2020  
Venue: IfE  
Date: Wednesday 29/04/2020  
Time: 10.30 – 12.00

**Learning Outcomes**

1. Services offered by the Anti-Bullying Services.  
2. Description of prevention programmes offered to the schools.  
3. Overview of policy & policy document (Addressing Bullying Behaviour in Schools) and the role of Anti Bullying Services.

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Support services from the Directorate for Digital Literacy and Transversal skills

**Course Details**

Code: PH28/A/2020  
Venue: IfE  
Date: Wednesday 29/04/2020  
Time: 13.30 – 14.30

**Learning Outcomes**

1. Explain the meaning of Digital Literacies.  
2. The role of staff in schools.  
3. The importance of digital tools towards transformation with a dedicated area to tablets.
Practical Tips in Administration

Course Details

Code: PH21/A/2020  
Venue: IfE
Date: Monday 04/05/2020  
Time: 09.00 – 11.00

Learning Outcomes

1. Sharing of experiences as a Teacher an Asst. HOS, HOS, College Principal.
2. Empowering the newly appointed Asst. Heads of School.
3. Sharing good practices and giving them practical tips they will be needing in their new post.
4. Encouraging them to keep a “critical friend” and ask for any “help” they might need in their new job.

Financial Management and Procurement

Course Details

Code: PH14/A/2020  
Venue: IfE
Date: Monday 04/05/2020  
Time: 11:00 - 12:30

Learning Outcomes

1. Brief officials with regards to school imprest funding, related procedures and financial management.
2. Overview of the Public Procurement regulations.

SIS information session - MIS

Course Details

Code: PH25/A/2020  
Venue: IfE
Date: Wednesday 06/05/2020  
Time: 10.30 - 13.00

Learning Outcomes

1. Search for student and personnel information.
2. View student attendance.
3. View class list or class timetable.
4. Import marksheets and view results.
5. Manage Monitoring of students.
6. Run basic reports.
SIS Information session – e1 Finance

Course Details

Code: PH26/A/2020  
Venue: IfE

Date: Friday 08/05/2020  
Time: 09.00 - 14.30

Learning Outcomes

1. Search for an invoice or payment.
2. Understand how inventory items are recorded.
3. Generate reports (Imprest and School Council).
4. Check balances and reconcile Accounts.
5. Accounting deadlines and procedures.

Achieving Quality Standards through the School Development Plan

A repeat of this session was held on the 25/03/20. This is a follow up session for ‘Achieving Quality Standard through an effective internal review process’ sessions held in Round 1 of the phase courses.

Course Details

Code: PH44/B/2020  
Venue: IfE

Date: Monday 11/05/2020  
Time: 09.00 - 12.00

Learning Outcomes

1. Understand the philosophy behind the whole school approach to School Development Planning.
2. Understand what SWOT analysis entails.
3. Be able to contribute to the writing of SMART action plans.
4. Understand and be able to contribute in compiling the SDP template.

SIS Information session – Time Tabler

Course Details

Code: PH26/A/2020  
Venue: IfE

Date: Monday 11/05/2020  
Time: 12.30 – 14.30

Learning Outcomes

1. Start planning timetable structure.
2. Make changes to a timetable.
3. Start using Timetabler program on own laptop.
Classification Exercise and Deployment of Human Resources in Schools

Course Details

Code: PH06/A/2020
Date: Monday 13/05/2020
Venue: IfE
Time: 09.00 - 12.30

Learning Outcomes

1. Overview of Classification Primary Schools.
3. Overview of Classification Res Centres & Learning Support Centres.
5. Curricular Plan – Option Static Blocks.
6. Time-Table Issues.

School Psychological Service

Course Details

Code: PH22/A/2020
Date: Monday 13/05/2020
Venue: IfE
Time: 13.00 - 14.30

Learning Outcomes

1. Services offered by the School Psychological Services.
2. Filling up the Referral Form Adequately.
3. What Outcomes to expect.
4. How to foster a more collaborative approach.
# Policies and Procedures

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**Governance**

Board and Committees  
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# PROSPECTUS 2019 - 2020

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### Short Programmes 2019–2020

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**Professional Development Sessions for Educators 2019-2020**

**Parental/Guardian Sessions 2019-2020**

**Continuing Professional Development Sessions 2019-2020**
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Dates are as confirmed unless communicated otherwise.

The running of all courses / programmes are subject to a minimum number of participants and subject to availability of resources.

All courses / programmes are in line with IfE policy and procedures as detailed within www.ife.gov.mt.