

Tel: 2598 2005 / 2598 2006

Email:joanne-rita.grima@ilearn.edu.mt

MEMORANDUM

Information: X

Date: 11th May 2017

Action Required: X

Ref: IFE 2/2017

To: All College Principals, Heads of School (State and Non-State) and Sections

From: Joanne Grima, CEO, Institute for Education

Subject: Reminder re closing date of Professional Learning Sessions Applications (INSET)

Kindly bring this memo to the attention of all your staff.

With reference to Letter Circular IFE 17/2017 entitled *Professional Learning Sessions Catalogue 2017 (INSET)* dated 10th April 2017, may I remind you that the closing date for teaching staff to apply for a voluntary or compulsory course is 19th May 2017.

Please note that applications will definitely not be considered after this date.

Joanne Grima
CEO, Institute for Education