

Institute for Education

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LETTER CIRCULAR

Information: X

Date: 16th September 2016

Action Required: X

Ref: IfE 011/2016

To: College Principals, Heads of Schools (State and Non-State)

From: Joanne Grima CEO Institute for Education

Subject: Adaptation Course

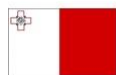
The Memorandum of understanding between the Government of Malta and the Malta Union of Teachers dated 26th May 2009 states that Supply Teachers who have a B.Ed. (Hons) or a first Degree plus a PGCE in a subject taught at secondary level and who have been teaching in the primary sector shall be obliged to attend an adaptation course. Such course shall take place outside school hours. All such employees shall be obliged to attend this course at any time as may be determined by the DES, without the right to claim any compensation, and any course costs shall be covered by the employee. Successful completion of the adaptation course plus four (4) calendar years full-time teaching in the primary sector will make the employee eligible to apply for the post of a regular Teacher in the primary sector.

In view of this, the Institute for Education is organising the **Adaptation Course for Supply Teachers** who have a B.Ed. (Hons) or a first Degree plus a PGCE in a subject taught at secondary level and who have been teaching in the primary sector. The course will have a value of **30 ECTS at MQF Level 7. Preference will be given to those who have been teaching for 4 years or more in the Primary sector, then to those who have been teaching for 3 years and so on.**

The course will be held every Tuesday and Friday between 16.00 and 18.30 at St Ġorġ Preca College Boys Secondary, Ħamrun. The date of commencement will be announced in the coming weeks through a letter circular and on the Institute's website: **ife.gov.mt**. The course framework can be found at the end of this circular. **The course fee is €300** payable to the Institute for Education.

The **entry requirements** are as follows:

- 1) A scanned copy of the B.Ed. (Hons) or a first Degree plus a PGCE in a subject taught at secondary level and



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- 2) Evidence of years teaching in the primary sector (GP 47- Service and Leave Record Form if employed with the state sector).

The participants who succeed in completing the course and the accompanying assessment will receive a certificate describing the accreditation and the outcomes achieved. Interested applicants are kindly asked to fill in the attached application and send it together with the required scanned documents to Dr Antoine Vassallo at antoine.vassallo.2@ilearn.edu.mt by 12.00pm 30th September 2016. An acknowledgement will be received within a working day from submission of application. Late applications will not be considered.

Joanne Grima
CEO Institute for Education



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