

**LETTER CIRCULAR**

**Information:** X **Date:** 5<sup>th</sup> April 2016  
**Action Required:** X **Ref:** IfE 002/2016  
**To:** All College Principals, Heads of School (State and Non-State) and Sections  
**From:** Joanne Grima – CEO, Institute for Education  
**Subject:** Move to New Premises – New Address and New Telephone Numbers

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College Principals, Heads of School and Sections are kindly requested to note the following changes and to bring them to the attention of all members of staff concerned.

**Kindly note our new telephone numbers and address. No change in email addresses.**

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Thank you for your attention.

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