



Directorate for Learning and Assessment Programmes

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LETTER CIRCULAR

Information: X

Date: 15th April 2018

Action Required: X

Ref: DLAP 100/2018
IfE 38/2018

To: All College Principals, Heads of Primary and Secondary Schools (State and Non-State) and Sections

From: Joanne Grima – CEO, Institute for Education
Gaetano Bugeja – Director, Learning and Assessment Programmes

Subject: Training Workshops for Educators

College Principals and Heads of School are kindly asked to inform teachers that training workshops during April/May and a last round of Inset courses in July are being organized to support teachers with the implementation of the new syllabi in Kindergarten 1, Year 3 and Year 7 (Form 1) as from September 2018. Teachers of option subjects in secondary schools will use these training workshops to review the learning outcomes of their respective subjects and suggest modifications as required. These workshops follow earlier training sessions for SMTs held in March 2018.

A workshop schedule is attached. **Only** teachers of the years/subjects indicated in the attached schedule are kindly asked to register for training on a day that is convenient for them, in consultation with the Head of School. All training will be led by the Education Officer and Heads of Department of the respective subjects.

During these workshops teachers will be provided with the updated version of the syllabi following the consultation meetings held with teachers in April/May 2017. Teachers will also discuss and explore methods of continuous assessment which will replace the Half-Yearly examinations in Years 4 to 8 as from next scholastic year. Ways of enhancing standardization and validation of the continuous assessment will also be discussed.

Workshops start at 8.45am and end at 2.15pm. A light snack will be served on the day. These workshops will bring together groups of not more than 30 practitioners in one group and will be facilitated by moderators who shall encourage reflection, discussion and recommendations put forward by the practitioners.

All teachers of subjects/years indicated in the attached list are invited to attend these workshops. Kindergarten Educators in KG 1, Year 3 teachers and a number of secondary subjects will have training sessions in July 2018 during Inset.

After consulting with their respective Head of School, teachers are kindly asked to register for the workshops at [Training Workshops for Educators](#).

Registration is on a first come first served basis and is to be made by **not later than Friday 20th April 2018 end of school day**. Heads of School will ensure that staff attending the workshops are spread out over the days of the workshops in such a way as to least disturb the school teaching and learning processes. The venue for each workshop is indicated in the registration form.

You are kindly being requested to ensure that this circular is brought to the attention of all eligible employees under your responsibility.

In case of difficulties, kindly contact the Educational Assessment Unit on 25982735, 25982727, 25982186 and 25982137 (or email address eau@ilearn.edu.mt) or the Director's office as shown above.

Thank you for your cooperation.

Gaetano Bugeja
Director, Learning and Assessment Programmes

Joanne Grima
CEO, Institute for Education