



## Directorate for Learning and Assessment Programmes

Tel: 2598 2425 / 2598 2426 / 2598 2427

Email: [gaetano.bugeja@ilearn.edu.mt](mailto:gaetano.bugeja@ilearn.edu.mt)

### LETTER CIRCULAR

**Information:** X

**Date:** March 2018

**Action Required:** X

**Ref:** DLAP /2018  
IfE 28/2018

**To:** All College Principals, Heads of Primary and Secondary State and non-State Schools

**From:** Joanne Grima, CEO Institute for Education,  
Gaetano Bugeja, Director Learning and Assessment Programmes

**Subject:** Continuous Assessment for Evaluating and Guiding Learning

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Heads of School are kindly informed that the Institute for Education in collaboration with the Directorate for Learning and Assessment Programmes is organizing a one-day training session for Heads and Assistant Heads of School in preparation for the introduction of new syllabi as from the next scholastic year. The training includes a presentation for school administration to be further informed about changes in the curriculum, pedagogy and assessment as well as workshops for participants to become more familiar with the intended pedagogy.

Separate sessions for Heads of Primary and Secondary Schools and for Assistant Heads of Primary and Secondary Schools are being scheduled. Heads and Assistant Heads of School are kindly asked to click on the appropriate links below and choose a date and venue, which is most convenient. Heads and Assistant Heads of School in Gozo will have a session scheduled on the 27<sup>th</sup> March at Victoria Secondary School, Gozo. Each session can accommodate a maximum of 25 participants on a first come first serve basis, to facilitate discussion and for effective communication.

Kindly choose the appropriate link and fill in the required fields to register for one of the sessions.

[Heads of Secondary School \(Malta\)](#)

[Heads of Primary School \(Malta\)](#)

[Heads and Assistant Heads of School \(Gozo\)](#)

[Assistant Heads of Secondary School \(Malta\)](#)

[Assistant Heads of Primary School \(Malta\)](#)

## Programme for Educators in Primary Sector

8:30	Registration & Introduction
8:45	Presentation: Replacement of Half-Yearly Examination with Continuous Assessment. Features of Continuous Assessment
9:45	Workshop 1 Translating Learning Outcomes into Learning Opportunities Outcomes → tasks → evidence → feedback → learning Sharing Good Practices in Schools
10:30	Break
11:00	Workshop 2 Continuous Assessment in Numeracy
12:00	Break
12:45	Workshop 3 Literacy Workshop Reading Running records

## Programme for Secondary Educators

8.30	Registration
8.45	Changes in Pedagogy, Curriculum and Assessment in Secondary Schools
10.00	Break
10.30	Presentation: Replacement of Half-Yearly Examination with Continuous Assessment. Features of Continuous Assessment
11.30	Workshop 1 Translating Learning Outcomes into Learning Opportunities Outcomes → tasks → evidence → feedback → learning
12.30	Break
13.00	Workshop 2 Sharing Good Practices in Schools

In case of difficulties, kindly contact:

Ms Joanne Grima ([joanne-rita.grima@ilearn.edu.mt](mailto:joanne-rita.grima@ilearn.edu.mt)) or  
Mr Gaetano Bugeja ([gaetano.bugeja@ilearn.edu.mt](mailto:gaetano.bugeja@ilearn.edu.mt))

Thank you for your cooperation.

**Mr Gaetano Bugeja**  
Director, Learning & Assessment Programmes

**Ms Joanne Grima**  
CEO, Institute for Education



**Institute  
for Education**

members of  **ATEE**  
Association for Teacher Education in Europe